

**PUBLIC AGENDA NOTES
MAPLEWOOD CITY COUNCIL MEETING
TUESDAY, JANUARY 8, 2019
7:30 P.M.**

The following is a brief description of the agenda items for Tuesday, January 8, 2019:

ITEM NO. 9, is a motion to authorize the City Manager to purchase a second leaf vacuum instead of a street sweeper as proposed in the 2018-2019 budget.

ITEM NO. 10, is a resolution granting a monument sign permit to Maplewood Square located at 7355 Manchester Ave. The Design and Review Board approved this monument sign on December 26, 2018.

ITEM NO. 11, is an ordinance establishing a resident only parking zone in front of 2828, 2830 and 2832 Burgess Ave. from 5:00 a.m. to 5:00 p.m. There are 3 residents that do not have driveways on Burgess. This ordinance provides parking for these 3 homes.

ITEM NO. 12, Bill 6104 is an ordinance appropriating/transferring \$21,310 from the unappropriated fund balance of the ¼ Cent Fire Sales Tax fund to the ¼ Cent Fire Sales Tax fund account. Fire Chief Terry Merrell discussed the problem with the present generator transfer switch. This transfer allows the city to pay for its fair share of the cost of a new transfer switch. The bill has been read two times and tabled and is now ready for final Council action.

AGENDA
MAPLEWOOD CITY COUNCIL MEETING
TUESDAY, JANUARY 8, 2019
7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Motion to Excuse Councilperson
5. Approval of the Council Agenda
6. Public Forum
7. Announcements
8. Approval of the December 11, 2018 City Council meeting minutes.
9. Motion to approve the purchase of a second leaf vacuum instead of a street sweeper as provided in the 2018-2019 budget.
10. A Resolution of the City Council of the City of Maplewood, Missouri granting a ground sign for Maplewood Square at 7355 Manchester Ave. that exceeds the height requirement for a ground sign.
11. An Ordinance of the City Council of the City of Maplewood, Missouri to amend Ordinance 5573, as amended, the Maplewood Code of Ordinances, by amending Section 50-243, Other prohibitions on parking, by adding Burgess Avenue, 2800 block, resident only parking in front of 2828, 2830 and 2832 Burgess Avenue from 5:00 a.m. to 5:00 p.m.
12. Bill 6104 an Ordinance of the City Council of the City of Maplewood, Missouri appropriating/ transferring twenty-one thousand three hundred ten dollars (\$21,310) from the unappropriated fund balance of the ¼ Cent Fire Sales Tax Fund to the ¼ Cent Fire Sales Tax Fund account 3200-00-70010 Capital Outlay.
13. Council Communication
14. Mayor's Report
15. City Attorney's Report
16. City Manager's Report

17. Motion to hold a Closed Session, if needed, to discuss matters relating to litigation, legal actions and/or communication from the City Attorney as provided for in Section 610.021(1)RSMO. and/or specifications for competitive bidding under Section 610.021(11) and/or sealed bids and related documents and sealed proposals and related documents under Section 610.021(11) and/or personnel matters under Section 610.021(13)RSMO. and/or employee matters under Section 610.021(3)RSMO. and/or real estate matters under Section 610.021(2)RSMO. and/or documents related to a negotiated contract under Section 610.021(12)RSMO.

18. Adjournment

December 11, 2018

The December 11, 2018 City Council meeting was called to order at 7:30 p.m., Mayor Barry Greenberg presiding.

ON ROLL CALL, the following members were present: Mayor Greenberg, Councilmember Crader, Councilmember Dunn, Councilmember Faulkingham, Councilmember Phillips, Councilmember Schmidt and Councilmember Wood.

MOTION TO EXCUSE COUNCILPERSON: No need.

APPROVAL OF THE COUNCIL AGENDA: Councilmember Wood motioned to approve the agenda, duly seconded by Councilmember Phillips, which motion received the approval of the Council.

PUBLIC FORUM: Jason Goldkamp, 7556 Woodland, asked about the length of contracts for electrical and mechanical services.

ANNOUNCEMENTS: Councilmember Wood mentioned the January 2019 Sweet Tooth Tour event.

APPROVAL OF THE NOVEMBER 13, 2018 CITY COUNCIL MEETING MINUTES: Councilmember Wood motioned to approve, duly seconded by Councilmember Phillips, which motion received the approval of the Council.

PRESENTATION OF CITIZENS ACADEMY CERTIFICATES TO JASON GOLDKAMP, LESLIE KEUSS, GINE LAROSE, DAWN MEDINA, OLIVIA MEDINA, ELEANOR PARDINI, ALEXANDER PATINO, LAURA RAMIREZ AND MELISSA URSRUCH: Mayor Greenberg presented the certificates.

PRESENTATION OF PROCLAMATION TO THE SCHOOL OF METAPHYSICS DECLARING THE UNIVERSAL HOUR OF PEACE ON DECEMBER 31, 2018 AT 11:30 P.M. THROUGH JANUARY 1, 2019 AT 12:30 A.M.: Mayor Greenberg presented the proclamation.

R18-53, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID OF UNIQUE HEATING & COOLING TO PROVIDE HVAC SERVICES FOR THE CITY'S MUNICIPAL BUILDINGS, POOL COMPLEX AND OTHER CITY OWNED PROPERTIES IN THE AMOUNT OF SEVENTY FIVE DOLLARS (\$75) FOR REGULAR HOURLY SERVICE AND SEVENTY FIVE DOLLARS (\$75) FOR OVERTIME HOURLY SERVICE was introduced. It was moved by Councilmember Wood, duly seconded by Councilmember Phillips, to approve the resolution which motion received the following roll call vote: Ayes, members Crader, Dunn, Faulkingham, Mayor Greenberg, Phillips, Schmidt and Wood. Nays, none.

R18-54, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID OF SCHAEFFER ELECTRIC TO PROVIDE ELECTRICAL SERVICES FOR THE CITY'S MUNICIPAL BUILDINGS, POOL COMPLEX AND MUNICIPAL INFRASTRUCTURE IN THE AMOUNT OF EIGHTY THREE

DOLLARS AND FIFTY CENTS (\$83.50) FOR REGULAR HOURLY SERVICE AND NINETY EIGHT DOLLARS (\$98) FOR OVERTIME HOURLY SERVICE was introduced. It was moved by Councilmember Wood, duly seconded by Councilmember Phillips to approve the resolution which motion received the following roll call vote: Ayes, members Crader, Dunn, Faulkingham, Mayor Greenberg, Phillips, Schmidt and Wood. Nays, none.

R18-55, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AUTHORIZING TO ACCEPT THE BID OF BIEG PLUMBING TO PROVIDE PLUMBING SERVICES FOR THE CITY'S MUNICIPAL BUILDINGS, POOL COMPLEX AND OTHER CITY OWNED PROPERTIES IN THE AMOUNT OF NINETY EIGHT DOLLARS (\$98) FOR REGULAR HOURLY SERVICE AND ONE HUNDRED EIGHTEEN DOLLARS (\$118) FOR OVERTIME HOURLY SERVICE was introduced. It was moved by Councilmember Wood, duly seconded by Councilmember Phillips to approve the resolution which motion received the following roll call vote: Ayes, members Crader, Dunn, Faulkingham, Mayor Greenberg, Phillips, Schmidt and Wood. Nays, none.

BILL 6104, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI APPROPRIATING/TRANSFERRING TWENTY-ONE THOUSAND THREE HUNDRED TEN DOLLARS (\$21,310) FROM THE UNAPPROPRIATED FUND BALANCE OF THE ¼ CENT FIRE SALES TAX FUND TO THE ¼ CENT FIRE SALES TAX FUND ACCOUNT 3200-00-70010 CAPITAL OUTLAY was introduced. It was moved by Councilmember Wood, duly seconded by Councilmember Phillips to approve the resolution which motion received the following roll call vote: Ayes, members Crader, Dunn, Faulkingham, Mayor Greenberg, Phillips, Schmidt and Wood. Nays, none.

On its second reading, it was moved by Councilmember Wood, duly seconded by Councilmember Phillips that Bill No. 6104 be passed to its third and final reading, which motion received the majority approval of the Council.

BILL 6101, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, ADOPTING THE 2015 INTERNATIONAL FIRE CODE WITH MODIFICATIONS AND THE 2015 INTERNATIONAL SWIMMING POOL AND SPA CODE WITH MODIFICATIONS was given its third and final reading. It was moved by Councilmember Wood, duly seconded by Councilmember Phillips, that Bill No. 6101 be approved which motion received the following roll call vote: Ayes, members Crader, Dunn, Faulkingham, Mayor Greenberg, Phillips, Schmidt and Wood. Nays, none.

BILL NO. 6101 was approved by the City Council on this 11th day of December, 2018 as **Ordinance number 5896**.

BILL 6102, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AMENDING ORDINANCE 5573, AS AMENDED, TO MODIFY CHAPTER 38, PERSONNEL, BY SUBSTITUTING SECTION 38-247, VACATION LEAVE AND SECTION 38-248, SICK LEAVE WITH A NEW SECTION, PERSONAL TIME OFF (PTO) AND ADDING A NEW DEFINITION OF TRADITIONAL SICK LEAVE TO CHAPTER 38, SECTION 38-2, DEFINITIONS was given its third and final reading. It was moved by Councilmember Wood, duly seconded by Councilmember Phillips, that Bill No. 6102 be approved which motion received the following roll call

vote: Ayes, members Crader, Dunn, Faulkingham, Mayor Greenberg, Phillips, Schmidt and Wood.
Nays, none.

BILL NO. 6102 was approved by the City Council on this 11th day of December, 2018 as **Ordinance number 5897**.

BILL 6103, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AMENDING ORDINANCE 5573, AS AMENDED, TO MODIFY CHAPTER 16 COURTS, SECTION 16-3, COURT COSTS, FILING FEES, BY ADDING A NEW SUBPARAGRAPH A7 was given its third and final reading. It was moved by Councilmember Wood, duly seconded by Councilmember Phillips, that Bill No. 6103 be approved which motion received the following roll call vote: Ayes, members Crader, Dunn, Faulkingham, Mayor Greenberg, Phillips, Schmidt and Wood.
Nays, none.

BILL NO. 6103 was approved by the City Council on this 11th day of December, 2018 as **Ordinance number 5898**.

COUNCIL COMMUNICATION: Councilmember Crader attended the MRH Parents as Teachers Advisory Committee as a Maplewood representative and distributed brochures about the program.

MAYOR'S REPORT: No report.

CITY ATTORNEY'S REPORT: No report.

CITY MANAGER'S REPORT: The City Council agreed with staff's recommendation of resident parking only for 3 houses on Burgess Ave.

Mr. Corcoran stated that leaf pickup ends on December 31, 2018.

MOTION TO HOLD A CLOSED SESSION, IF NEEDED, TO DISCUSS MATTERS RELATING TO LITIGATION, LEGAL ACTIONS AND/OR COMMUNICATION FROM THE CITY ATTORNEY AS PROVIDED FOR IN SECTION 610.021(1)RSMO. AND/OR SPECIFICATIONS FOR COMPETITIVE BIDDING UNDER SECTION 610.021(11) AND/OR SEALED BIDS AND RELATED DOCUMENTS AND SEALED PROPOSALS AND RELATED DOCUMENTS UNDER SECTION 610.021(11) AND/OR PERSONNEL MATTERS UNDER SECTION 610.021(13)RSMO. AND/OR EMPLOYEE MATTERS UNDER SECTION 610.021(3)RSMO. AND/OR REAL ESTATE MATTERS UNDER SECTION 610.021(2)RSMO. AND/OR DOCUMENTS RELATED TO A NEGOTIATED CONTRACT UNDER SECTION 610.021(12)RSMO: No need.

There being no further business before the Council, the meeting adjourned at 8:12 p.m.

INTEROFFICE MEMORANDUM

TO: Mayor & City Council

FROM: Martin J. Corcoran, City Manager

DATE: January 4, 2019

RE: Purchase of Second Leaf Vacuum

The 2018-2019 budget provides \$60,000 in capital outlay for the purchase of a new street sweeper. I am requesting that the City Manager be allowed to purchase a new leaf vacuum instead of the new street sweeper. This is the first year that the majority of our leaf vacuuming was done with only one leaf vacuum. In the past, we have had two leaf vacs and we fell behind this year in getting leaves vacuumed up in a timely manner. It is estimated that a new leaf vac will cost \$60,000. I would ask that the Council make a motion authorizing the City Manager to purchase a new leaf vac instead of a new street sweeper.

If you have any questions, please contact me.


Martin J. Corcoran
City Manager

INTEROFFICE MEMORANDUM



To: Martin J. Corcoran, City Manager
From: Brian M. Herr, Building Official/Fire Marshal
Date: January 3, 2019
Subject: Signage for Schnucks located at 7355 Manchester Ave.

The Design & Review Board met on December 12, 2018 and reviewed a ground sign proposal for Schnucks. The Design & Review Board did not approve the first submittal due to the overall height. The height was reduced 3 feet 9 inches and approved via email on December 26th. The proposed Schnucks ground sign is over five feet in height. However, as per section 6-49(b)(3) of the sign code the City Council can approve a ground sign exceeding the height and area requirements, provided the total area in square feet of other exterior wall signs for the building be reduced. The proposed wall signage for the store was reduced from 936 square feet to 234 square feet.

The sign will be internally lit and will be constructed out of an aluminum cabinet with a brick veneer similar to the material used on the building. The height of the building is 30 feet tall and the proposed sign is 12 feet 6 inches tall with a 93 square foot multi-tenant sign cabinet. The proposed sign complies with the Maplewood sign code requirements.

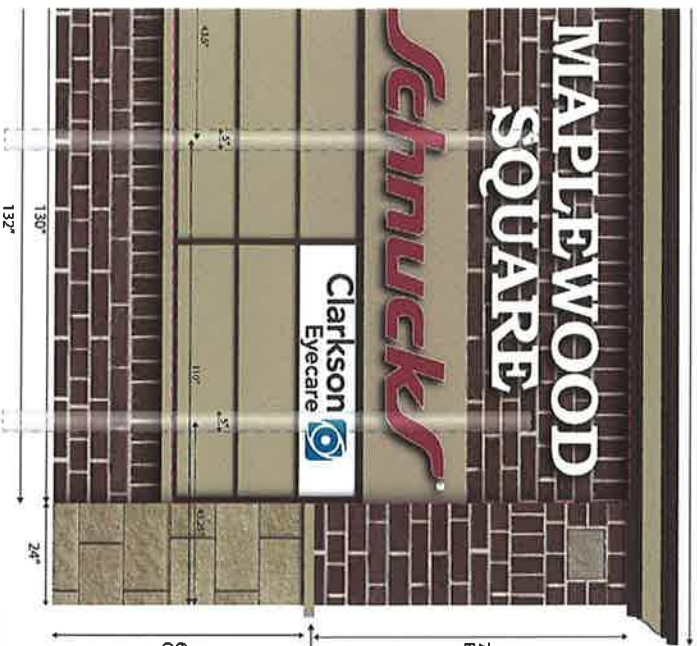
Brian M. Herr
Building Official/Fire Marshal

ood, MO 63143

Front View

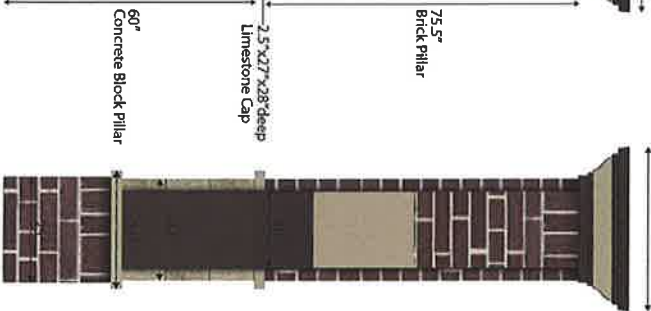
124"

168"

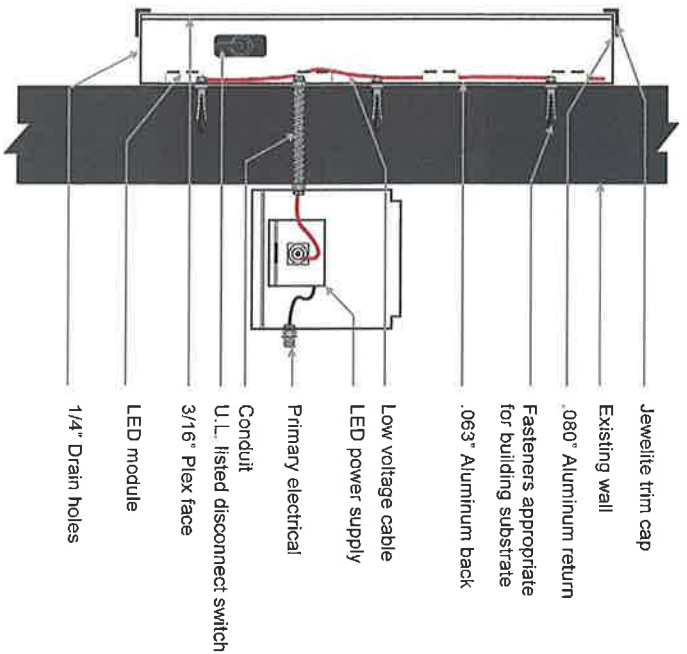


Side View

38.75"



Channel Letter Specifications



More Information-

Sign Area- 108"x124"= 13,392/144= 93sf
 Property Class- (C) Commercial
 Street Frontage- 535' (Facing Manchester)
 Building Frontage (Excludes Faux Roof Top
 Objective- Construction of a new ground m
 Placement- Placement to stay the same as t
 (Existing ground sign is 12' from the p
 Use of Existing Materials- Existing base, foot
 construction of the new monument.



BEFORE



AFTER



ks 14" - Channel Letters (Red 3M Translucent Vinyl)

OOD 11.25" Letters- Channel Letters (White)

JE

392/144= 93sf

RESOLUTION

R19-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A GROUND SIGN FOR MAPLEWOOD SQUARE AT 7355 MANCHESTER AVE. THAT EXCEEDS THE HEIGHT REQUIREMENT FOR A GROUND SIGN.

WHEREAS, Maplewood Square desires to erect a ground sign at 7355 Manchester Avenue that exceeds the height requirements; and

WHEREAS, Section 6-49(b)(3) of the sign code provides that the city council can approve the proposed ground sign; and

WHEREAS, the Design and Review Board approved the proposed ground sign on December 26, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

1. Will not cause traffic hazards.
2. Will not diminish or impair property values within the neighborhood.
3. Will not adversely affect the public health, safety, order, convenience or general welfare of the community.
4. Is consistent with and not injurious to the character of the neighborhood.

Passed this day of , 2019

Barry Greenberg, Mayor

Attest:

Karen R. Scheidt, Deputy City Clerk

Approved this day of , 2019

Barry Greenberg, Mayor

Attest:

Karen R. Scheidt, Deputy City Clerk

INTEROFFICE MEMORANDUM

TO: Mayor & City Council

FROM: Martin J. Corcoran, City Manager

DATE: January 4, 2019

RE: Residential Parking – 2800 Block of Burgess

There are three homes on Burgess that do not have driveways; thus, on-street parking is not available to these residents. Staff is proposing that a residential only parking zone be created in front of 2828, 2830 and 2832 Burgess Avenue from 5:00 a.m. to 5:00 p.m. Staff has monitored the 2800 block of Burgess for parking and there is a problem with available parking on Burgess Avenue during school hours.

If you have any questions, please contact me.

Martin J. Corcoran
City Manager

Burgess Ave-residential parking.docx

COMFORT AVE

7827

2822

7701

7705

2827

2828

2818

Burgess Ave.

School

2830

2828

2823



BILL NO.

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, TO AMEND ORDINANCE 5573, AS AMENDED, THE MAPLEWOOD CODE OF ORDINANCES, BY AMENDING SECTION 50-243, OTHER PROHIBITIONS ON PARKING, BY ADDING BURGESS AVENUE, 2800 BLOCK, RESIDENT ONLY PARKING IN FRONT OF 2828, 2830 AND 2832 BURGESS AVENUE FROM 5:00 A.M. TO 5:00 P.M.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Ordinance 5573, as amended, the Maplewood Code of Ordinances, is hereby amended by amending Section 50-242, General prohibitions on parking, standing or parking, by adding Burgess Avenue, resident only parking in front of 2828, 2830 and 2832 Burgess Avenue from 5:00 a.m. to 5:00 p.m.

Section II. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this day of , 2019

Barry Greenberg, Mayor

Attest:

Karen R. Scheidt, Deputy City Clerk

Approved this day of , 2019

Barry Greenberg, Mayor

Attest:

Karen R. Scheidt, Deputy City Clerk

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, APPROPRIATING/TRANSFERRING TWENTY-ONE THOUSAND THREE HUNDRED TEN DOLLARS (\$21,310) FROM THE UNAPPROPRIATED FUND BALANCE OF THE ¼ CENT FIRE SALES TAX FUND TO THE ¼ CENT FIRE SALES TAX FUND ACCOUNT 3200-00-70010 CAPITAL OUTLAY.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Twenty-one thousand three hundred ten dollars (\$21,310) is hereby appropriated/transferred from the unappropriated fund balance of the ¼ Cent Fire Sales Tax Fund to the ¼ Cent Fire Sales Tax Fund account 3200-00-70010 Capital Outlay.

Section II. The City Manager hereby certifies that twenty one thousand three hundred ten dollars (\$21,310) is available for appropriation in the ¼ Cent Fire Sales Tax Fund.

Section III. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this day of , 2019

Barry Greenberg, Mayor

Attest:

Karen R. Scheidt, Deputy City Clerk

Approved this day of , 2019

Barry Greenberg, Mayor

Attest:

Karen R. Scheidt, Deputy City Clerk