

**MEETING MINUTES  
MAPLEWOOD PLAN AND ZONING COMMISSION  
JANUARY 3, 2017**

CALL TO ORDER: The meeting of the Maplewood Plan and Zoning Commission was called to order by Chairman Kevin Sullivan at 7:00 p.m. in the City Hall Council Chambers.

ROLL CALL: Present were members Dan Noonan, Kevin Sullivan, Pickett Lema, Sandi Phillips, Emily Knippa, Mike Hummert and Jackie Robb. Absent none.

APPROVAL OF THE DECEMBER 5, 2016 PLAN AND ZONING COMMISSION MEETING MINUTES: Commissioner Hummert made a motion to approve the minutes, duly seconded by Commissioner Noonan and was unanimously approved by the Commission.

PUBLIC PORTION FOR COMMENT: None.

NEW BUSINESS: **Petition #2017-1 – Review and recommendation of a request for a conditional use permit to allow office uses in the LR District – 2009 Yale Avenue.** Mark Rubin of Austin Investments presented his plans for the vacant suite at 2009 Yale Avenue and also discussed the existing business that currently occupies the adjacent suite. The commission reviewed the staff report and asked about parking demand and the total number of employees on-site. Chairman Sullivan asked about staff meetings and if they had any on-site and Mark Rubin said they held such meetings at other locations. Chairman Sullivan then asked if there were any questions from the Commission. Hearing none, he asked for a motion to approve. Commissioner Hummert made a motion to approve, seconded by Commissioner Robb. Ayes, members Sullivan, Hummert, Noonan, Phillips, Lema, Knippa and Robb. Nays none. Motion was approved with a vote of 7 ayes, 0 nays.

OTHER ITEMS TO BE CONSIDERED OR DISCUSSED: None.

ZONING ADMINISTRATOR'S REPORT: None.

There being no further business to come before the Commission, Commissioner Hummert motioned to adjourn the meeting, duly seconded by Commissioner Robb which was unanimously approved.