

**Design and Review Board**  
**Meeting Minutes**  
**Thursday, February 8, 2018**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Sean O’Gorman and Matt Wolfe. Staff present: Brian Herr.
2. Approval of the meeting minutes from January 11, 2017: Sean O’Gorman motioned to approve, seconded by Dana Huth and was unanimously approved.
3. Review and recommendations for the following applications:
  - I. **7411 Sussex Ave-second story addition:** James Faron presented photos and plans of the proposed addition. Matt Wolfe asked about the height and size of the windows shown. Mr. Faron indicated that the first story windows would not change. Sean O’Gorman asked if the front porch roof was to be reconstructed. Mr. Faron indicated that it would not change. Matt Wolfe asked about the roof pitch of the main. Mr. Faron stated that the owner would prefer a gable versus a hipped roof. Sean O’Gorman motioned to approve with the following stipulation: Windows on front façade to match the first floor window size and detail, consistent on the two sides and rear, seconded by Matt Wolfe and all approved.
  - II. **2620 Lyle Ave-new house:** Bryce Jefko presented plans and photos. Mr. Jefko had completed the elevations and brought updated plans of the rear and south elevations. Matt Wolfe asked about the termination of the brick at the siding at the rear. Matt Wolfe motioned to approve, seconded by Paul Barker and the board approved.
4. Other Business: None
5. Adjournment: The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Brian Herr  
Building Official/Fire Marshal