

**Design and Review Board
Meeting Minutes
Thursday, February 9, 2017**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Sean O’Gorman, Jennifer Taylor and Matt Wolfe. Staff present: Brian Herr.
2. Approval of the meeting minutes from January 12, 2017: Sean O’Gorman motioned to approve, seconded by Dana Huth. The motion was approved unanimously.
3. Review and recommendations for the following applications:
 - I. **2707 S. Big Bend Blvd.-Raising Canes-Revised-wall signs and ground sign:** No one was present. Sean O’Gorman motioned to approve, seconded by Paul Barker. The motion was approved unanimously.
 - II. **7401 Manchester Rd.-Revised-building alterations:** Matt Wolfe presented a rendering of the proposed changes. Mr. Wolfe described the whitewashing process and provided a photo of another building finished the same way. Paul Barker asked about the rear of the building. Mr. Wolfe indicated that the rear would also be whitewashed. He provided a drawing of the proposed awnings. Sean O’Gorman motioned to approve, seconded by Dana Huth. The motion was approved unanimously.
 - III. **7278 Manchester Rd.-Tapped-wall sign and exterior alterations:** Ryan and Lindsey Reel presented a rendering and plans of the proposed storefront and signage. Mr. Reel described the sign attachment to the building, background and lighting. Matt Wolfe asked about the nature of the business. Mr. Reel mentioned that it is a restaurant/bar. Paul Barker asked if the recess of the entry would remain. Mr. Reel indicated that it would, the style of the glazing system would change and the windows would be operational with a fixed transom window at the top. Jennifer Taylor asked about the window material. Mr. Reel indicated that they would be wood with aluminum cladding. Mr. Reel described the sign construction. Sean O’Gorman motioned to approve, seconded by Jennifer Taylor. The motion was approved unanimously.
 - IV. **7736 Weaver Ave.-room addition:** Joe Davidson and Sam Coffee presented photos and plans of the proposed addition. Mr. Davidson mentioned that the current structure located at the rear of the property would be relocated closer to the house with a breezeway connecting the two structures. Jennifer Taylor asked about the siding material. Mr. Coffee indicated that cedar siding would be used. Paul Barker asked if the patio roof would remain. Mr. Coffee indicated that it would be like a side porch with new, larger columns. Sean O’Gorman motioned to approve, seconded by Dana Huth. The motion was approved unanimously.
 - V. **7609 Marion Ct.-addition to a dormer:** Anthony Jones presented plans and photos of the proposed building alterations. Mr. Jones mentioned that a dormer would be added to the front and the rear of the house. Sean O’Gorman asked if the gable ends would be resided. Mr. Jones indicated that vinyl siding would be added to the ends and the dormers. Sean O’Gorman motioned to approve, seconded by Jennifer Taylor. The motion was approved unanimously.
 - VI. **2614 Laclede Station Rd.-room addition:** Robert Bott presented plans and photos of the proposed addition. Mr. Bott described the addition and the changes to the roofline. Sean O’Gorman asked about the siding material. Matt Wolfe asked if brackets could be added to the dormers. Sean O’Gorman motioned to approve, seconded by Paul Barker. The motion was approved unanimously.
4. Other Business: None

5. Adjournment: The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal