

**Design and Review Board
Meeting Minutes
Thursday, March 14, 2019**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth and Sean O’Gorman. Staff present: Brian Herr. Members excused: Jennifer Taylor and Matt Wolfe.
2. Approval of the meeting minutes from February 14, 2019: Sean O’Gorman motioned to approve, seconded by Paul Barker and the board approved.
3. Review and recommendations for the following applications:
 - I. **7243 Southwest Ave.-About Face-ground sign:** Niki Dodson presented photos of the rendering. Paul Barker asked about the color of the sign. Ms. Dodson indicated that the sign would be silver. Paul Barker motioned to approve, seconded by Dana Huth and the board approved.
 - II. **2545 Bredell Ave.-room addition:** Derek Lauer presented plans and photos of the proposed addition. Dana Huth asked about the existing siding to remain. Mr. Lauer indicated that the existing siding would remain and be painted to match the siding. Paul Barker asked about the setback between the existing and new. Mr. Lauer indicated that a trim board would be added between the two types of siding. Sean O’Gorman asked about the roof pitch of the porch. Mr. Lauer indicated that the porch roof would not change. Paul Barker motioned to approve with the following stipulations: Existing and new color to match and trim windows, duly seconded by Dana Huth and the board approved.
 - III. **7319 Kensington Ave.-room addition:** Leah Eernisse presented plans and photos of the proposed addition. Ms. Eernisse described the details of the size of the addition. Dana Huth asked if the front porch was to be removed. Ms. Eernisse indicated that the concrete porch is to remain and the addition will be built over the porch. Sean O’Gorman asked about the location of the front door and mentioned that it is too close to the wall of the addition. Sean O’Gorman asked if an additional window could be added to the front elevation. Sean O’Gorman motioned to approve with the following stipulations: Add window to the front elevation and move front door, seconded by Dana Huth and the board approved.
 - IV. **7200 Manchester Ave.-Indigo Massage & Wellness-wall signs:** Anne Childers presented photos and a rendering of the proposed signage. Phil Jarvis, sign contractor, described the construction of the sign. Paul Barker asked about the lettering color. Mr. Jarvis indicated that the lettering color would match the new roofing material color. Dana Huth asked if a trim could be added to the rear sign. Sean O’Gorman motioned to approve with the following stipulation: Add border to rear sign, seconded by Dana Huth and the board approved.
 - V. **7700 Manchester Rd.-Dean Team Volvo-building addition:** No one was present. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
 - VI. **7313 Myrtle Ave.-detached garage:** Jessica Hunn presented photos and plans of the proposed garage. Dana Huth asked about the siding color and the garage door. Ms. Hunn indicated the siding would match the new siding on the house. Sean O’Gorman motioned to approve, seconded by Paul Barker and the board approved.
 - VII. **3015 S. Hanley Rd.-Autohaus MBW-exterior alterations:** David Yancik presented plans and photos of the alterations. Mr. Yancik described the project scope and presented product samples. Dana Huth asked about the location of the wall sign. Mr. Yancik indicated that it would be moved further south over the new entrance location. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.

VIII. **3714 Big Bend Ind. Ct.-Bi-State emulsions-storage tank:** Chris Hazer presented plans and photos showing the location of the proposed storage tank. Mr. Hazer described the project scope and the details of the tank. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.

IX. **PUD signage plan for the Hanley Complex located at 2600 S. Hanley:** Dana Huth motioned to approve, seconded by Sean O’Gorman and the board approved.

4. Other Business: None.

5. Adjournment: The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal