

**Design and Review Board
Meeting Minutes
Thursday, May 9, 2019**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Sean O’Gorman, Jennifer Taylor and Matt Wolfe. Staff present: Brian Herr.
2. Approval of the meeting minutes from April 11, 2019: Sean O’Gorman motioned to approve the minutes, seconded by Paul Barker and the board approved.
3. Review and recommendations for the following applications:
 - I. **7417 Richmond Place-second floor addition:** Michael Hill and Tim Shotts presented plans of the proposed addition and described the scope. Matt Wolfe asked how the brick will terminate at the rear where the material changes to stucco. Mr. Shotts provided a detail of the transition. Jennifer Taylor asked about the stucco material. Mr. Shotts indicated that it would be a Hardi product. Jennifer Taylor asked about the guardrail at the rear and Sean O’Gorman asked about the roof line. Mr. Shotts indicated that the pitch would match the porch. Matt Wolfe asked about the new windows and the existing window sizes. Sean O’Gorman motioned to approve with the following stipulation: Roof pitch to match the house, seconded by Matt Wolfe and the board approved.
 - II. **2545 Bredell Ave-conceptual review of a new house:** Ed Fasnacht, Nathan and Dave provided plans of the conceptual review. Matt Wolfe asked about the plans of the front porch. Jennifer Taylor asked about the setback of the second floor and vertical siding shown on the rendering. Nathan indicated that the shutters, siding, flower box and gable vent shown on the rendering would change on the submittal provided next month. Sean O’Gorman approved the footprint, seconded by Paul Barker and the board approved.
 - III. **3232 Laclede Station Road–Appliance Discounters-wall sign:** Kara Neubauer described the construction of the sign and provided a rendering. Dana Huth asked about the logo and if it was illuminated. Paul Barker motioned to approve, seconded by Dana Huth and the board approved.
 - IV. **7700 Manchester-Dean Team Auto Sports-front yard fence:** Joe Dale presented plans and photos of the proposed fence. Jennifer Taylor asked about the height and material. Mr. Dale indicated aluminum and 42” high. Jennifer Taylor motioned to approve, seconded by Matt Wolfe with the following vote: Ayes, Barker, Huth, Taylor and Wolfe. Nays, O’Gorman.
 - V. **2733 Sutton Blvd.-The Dubliner-wall sign & two window display signs:** Eddie Neill provided a rendering of the proposed signage. Matt Wolfe asked about the construction and the location of the sign. Dana Huth asked if the shadow of the old sign could be removed. Mr. Neill indicated that the building owner said that it would be cleaned. Paul Barker motioned to approve, seconded by Matt Wolfe and the board approved.
 - VI. **7328 Manchester-Maven-wall sign:** Kate Bethel provided a rendering of the proposed signage. Matt Wolfe asked about the color of the storefront. Paul Barker asked about the depth of the lettering on the signage. Ms. Bethel indicated that it will be a flat hand-painted sign. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.

VII. **3256 Laclede Station Rd.-Club Fitness-exterior alteration:** Kris Sachtleben described the additional illuminated band near the top of the building. Sean O’Gorman asked about the color of the illuminated band. Kris indicated that it would have a blue face that would be backlit just like the wall sign and constructed just the same. Sean O’Gorman motioned to approve, seconded by Matt Wolfe and the board approved.

4. Other Business: none

5. Adjournment: The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal