

**Design and Review Board
Meeting Minutes
Thursday, July 11, 2019**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Sean O’Gorman and Matt Wolfe. Member excused: Jennifer Taylor. Staff present: Brian Herr.
2. Approval of the meeting minutes from June 13, 2019: Sean O’Gorman motioned to approve the minutes, seconded by Dana Huth and the board approved.
3. Review and recommendations for the following applications:
 - I. **7407 Commonwealth Ave.-REVISED front porch:** Wendy Conwell and Laura Holmes presented plans and a rendering of the proposed changes to the front porch roof. Matt Wolfe asked about the drainage at the side of the house with the change to the roof line. Ms. Holmes asked if an additional downspout could be added. Matt Wolfe provided a sketch of the shed roof with a gable. Sean O’Gorman motioned to approve with the following stipulations: With 2 options A & B, seconded by Matt Wolfe and the board approved.
 - II. **7218 Anna Ave.-room addition & rear covered deck:** Mark Scheipeter presented plans of the proposed rear covered roof and small laundry addition. Matt Wolfe asked about the details of the roof. Mr. Scheipeter indicated that the changes requested would not be a problem. Sean O’Gorman motioned to approve with the following stipulations: Modify the roof as noted, increase 4x4 posts to 6x6, seconded by Matt Wolfe and the board approved.
 - III. **3511 Manhattan Ave.-front porch:** Isidro Verdia presented plans of the front porch addition. Dana Huth asked about the location of the front walk in relation to the stairs and the size of the posts. Sean O’Gorman asked if the stairs could align with the front door. Sean O’Gorman motioned to approve with the following stipulation: Stairs to align with the front door, seconded by Dana Huth and the board approved.
 - IV. **7516 Woodland Ave.-front porch:** No one was present. Matt Wolfe motioned to approve, seconded by Sean O’Gorman and the board approved.
 - V. **3015 S. Hanley Rd.-Autohaus BMW-signage package:** Dennis Caldwell presented plans and a rendering of the proposed sign. Sean O’Gorman asked if the signs would be illuminated. Mr. Caldwell indicated that all signs would be illuminated. Sean O’Gorman motioned to approve, seconded by Matt Wolfe and the board approved.
 - VI. **2814 S. Big Bend Blvd.-Platinum Tinting-wall sign:** Dawn Wiskoski presented a rendering of the proposed signage. Paul Barker asked if the sign would have a border. Ms. Wiskoski indicated that it would have a black border with raised letters. Paul Barker motioned to approve with the following stipulation: Black border, seconded by Sean O’Gorman and the board approved.
 - VII. **7331 Manchester Rd.-AT&T-wall sign & ground sign panel:** Dennis Caldwell presented a rendering of the proposed sign. Paul Barker asked about the background color. Mr., Caldwell indicated that the new company colors are shown in the rendering. Matt Wolfe motioned to approve, seconded by Sean O’Gorman and the board approved.

4. Adjournment: The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal