

**Design and Review Board
Meeting Minutes
Thursday, October 11, 2018**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Sean O’Gorman and Jennifer Taylor. Staff present: Brian Herr.
2. Approval of the meeting minutes from September 13, 2018: Dana Huth motioned to approve, seconded by Sean O’Gorman and the board approved.
3. Review and recommendations for the following applications:
 - I. **2419 Roseland Terrace – rear covered porch:** Tim Tracy presented photos and plans of the proposed rear covered porch. Dana Huth asked about the construction of the cover. Sean O’Gorman asked about enclosing the structure. Mr. Tracy indicated that there are no plans to enclose the porch cover. Dana Huth motioned to approve, seconded by Dana Huth and the board approved.
 - II. **2009 Alameda Ave.-room addition:** Joseph Scott presented plans and material samples. Jennifer Taylor asked about the materials and colors. Joseph indicated that composite wood would be used on the stairs/side deck material and would be brown. Blue or an off white would be used as a possible option for the Hardi panels. Joseph stated that he understands that color options for the Hardi panels need to be approved prior to install. Joseph described the addition and the material selection. Paul Barker asked about the trim and sills for the windows. Sean O’Gorman motioned to approve with the following stipulations: Provide trim around windows to match existing house. Colors to be submitted at a later date, seconded by Dana Huth and the board approved.
 - III. **2714 Sutton Blvd., Ste.1-Edward Jones-projecting sign:** No one was present. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
 - IV. **7401 Manchester Rd.-Sole Survivor-wall sign:** Steve Rye presented a rendering of the proposed sign. Dana Huth asked about the materials. Mr. Rye described a metal sign with cutout lettering. Paul Barker asked about the frame. Jennifer Taylor motioned to approve with the following stipulation: Frame around all sides of the sign, seconded by Paul Barker and the board approved.
 - V. **3256 Laclede Station Rd.-Club Fitness-exterior alterations:** Terry Dawdy and Greg Cenatiempo presented plans and a rendering of the proposed exterior modifications. Mr. Cenatiempo provided material samples and described the interior space. Mr. Dawdy described all three elevations concepts. Sean O’Gorman asked for a picture of the existing center. Staff provided photos. Jennifer Taylor indicated that concept #2 was a good compromise. Paul Barker stated that this end of the center stands alone from the rest of the building. The board discussed approving one of the three concepts submitted. Jennifer Taylor motioned to approve concept #2, seconded by Dana Huth which had the following vote: Ayes, Barker, Taylor and Huth. Nays, O’Gorman.
 - VI. **7700 Manchester Rd.-Dean Team Volvo-REVISED exterior alterations:** Joe Dale provided plans and described the changes. Mr. Dale stated that the previously approved location of the stairs was too close to some service bay doors. Jennifer Taylor asked about the size and materials. Mr. Dale provided the dimensions and indicated that it would be painted black to

match the rest of the building. Sean O'Gorman motioned to approve, seconded by Dana Huth and the board approved.

VII. **3001 S. Big Bend Blvd.-Yummi Tummi-REVISED wall sign:** No one was present. Dana Huth described the sign and indicated that the rendering should show a border. Dana Huth also indicated that this sign would not be illuminated. Jennifer Taylor motioned to approve with the following stipulation: Border and reduce size of lettering, seconded by Sean O'Gorman and the board approved.

4. Other Business: None.
5. Adjournment: The meeting adjourned at 7:45p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal