

**Design and Review Board
Meeting Minutes
Thursday, June 17, 2015**

1. Call to Order/Roll Call: The meeting was called to order at 6:05 p.m. Present were Paul Barker, Dana Huth, Whit Lynn, Sean O’Gorman and Matt Wolfe. Staff present: Brian Herr.
2. Approval of meeting minutes from May 14, 2015: Sean O’Gorman made a motion to approve, seconded by Dana Huth. The motion was approved unanimously.
3. Review and recommendations for the following applications:
 - I. **2409 Florent Ave.-new house:** Item was tabled.
 - II. **7328 Flora Ave.-detached garage:** Matt Garavaglia provided plans and photos. Mr. Garavaglia mentioned that the proposed garage would be covered with Hardiboard siding. Matt Wolfe asked if the garage could be located further back on the property. Mr. Garavaglia said that they wanted to maintain the rear yard. Mr. Wolfe suggested relocating the garage at least 17ø from the house. Mr. Garavaglia mentioned that they wanted to maintain the patio up to the garage entry. Sean O’Gorman motioned to approve with the following stipulation ó elevation with attic balcony and a setback of at least 17ø from the house - seconded by Matt Wolfe. The motion was approved unanimously.
 - III. **3247 Edgar Ave.-Mobile Device Doctors-wall sign:** No one was present. Item was tabled.
 - IV. **7550 Lohmeyer Ave.-Maplewood Public Library-ground sign:** Shannon Brown and Terrance Donnelly presented renderings and material samples for the proposed ground sign. Matt Wolfe suggested constructing off of the existing wall in front of the library. Whit Lynn suggested relocating the sign to the center over the top of the existing ground sign. Matt Wolfe suggested stud mounting letters to the band over the existing wall sign. Mr. Brown suggested a column sign stating library. This item was tabled.
 - V. **7195 Manchester Ave.-City Farm & Feed-wall sign:** Steve Flynn presented a rendering of the proposed sign. Mr. Flynn mentioned that the wood would be reclaimed barn wood with a metal frame. Sean O’Gorman motioned to approve, seconded by Paul Barker. The motion was approved unanimously.
 - VI. **3417 S. Big Bend Blvd.-O’Hare Foundry-building addition:** Barry Greenberg and Nicholas Reed described the use of the proposed addition. Matt Wolfe asked what the setbacks would be from the property line. Mr. Greenberg indicated that zoning district allows a zero foot setback. Paul Barker asked if there would be any windows in the addition. Mr. Greenberg indicated that because of the nature of the building, no openings would be located in the exterior walls other than exhaust. Sean O’Gorman motioned to approve, seconded by Matt Wolfe. The motion was approved unanimously.

- VII. **7322 Manchester Ave.-Reeds-wall sign:** Matt Daughaday presented a rendering of the proposed sign. Dana Huth asked how the sign would be constructed. Mr. Daughaday indicated that the letters would be **releaf** cut into foam. Whit Lynn motioned to approve, seconded by Dana Huth. The motion was approved unanimously.
- VIII. **7844 Manchester Rd.-Summit Flooring-wall sign:** No one was present. Sean O’Gorman motioned to approve, seconded by Whit Lynn. The motion was approved unanimously.
- IX. **2834 Burgess Ave.-front porch:** Item was tabled.
- X. **7525 Sussex Ave.-Superior Equipment-screen fence:** No one present. Sean O’Gorman motioned to approve with the following stipulation - approved with buff or brown color Temp Guard - seconded by Dana Huth. The motion was approved unanimously.

- 4. Other Business: None.
- 5. Adjournment: The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal