

**Design and Review Board
Meeting Minutes
Thursday, July 9, 2015**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Whit Lynn and Sean O’Gorman. Member Matt Wolfe was excused. Staff present: Brian Herr.
2. Approval of meeting minutes from June 17, 2015: Whit Lynn made a motion to approve, seconded by Paul Barker. The motion was approved unanimously.
3. Review and recommendations for the following applications:
 - I. **2409 Florent Ave.-new house:** Jessica Mathis presented plans and a color elevation of the proposed house. Whit Lynn asked what color the shingles would be. Jessica indicated that they would be a dark grey, the siding would be beige Hardie Board and the front porch would have a tan stone accent at the base. Sean O’Gorman motioned to approve, seconded by Whit Lynn. The motion was approved unanimously.
 - II. **7434 Manchester Rd.-Gus’s Fried Chicken-exterior alterations (revised):** Jim and Jane Zimmermann, Jim Zouglas and Wendy McCrory presented elevations of the proposed changes to the elevations. Mr. Zouglas indicated that the project was scaled down due to the high cost of the original proposal. He indicated that a lot of the existing building finishes would be reused with the exception of the fascia, gutters, windows and awnings. Jane Zimmermann indicated that the windows would be green and the awnings would be white and cream. Wendy McCrory indicated that the barn wood used as a highlight throughout the exterior would be painted a natural beige color. Whit Lynn asked if the roofing material would change. Mr. Riddle indicated that the roof is newer material and would not be replaced. Sean O’Gorman asked what color the doors on the left side elevation would be. Mr. Riddle indicated that they would be painted the same color as the siding adjacent to the doors. Sean O’Gorman motioned to approve with the following stipulation ó the doors on the left elevations would be painted to match - seconded by Paul Barker. The motion was approved unanimously.
 - III. **2834 Burgess Ave.-front porch:** Matt Midden presented elevation drawings of the proposed front porch. Sean O’Gorman asked if the exterior wall had a recess and how deep was the offset. Mr. Midden indicated that there is an offset of about 12ö. Whit Lynn noted that the door will not be centered as the drawing shows because of the offset. Sean O’Gorman asked if the door could be moved to the center between the window and the offset so that the door would be centered between the columns. Mr. Midden indicated that that would be possible. Sean O’Gorman motioned to approve with the following stipulation ó submit revised plans for approval via email, provide 8ö columns and center the door between windows and columns ó seconded by Whit Lynn. The motion to review the revisions via email was approved unanimously.
 - IV. **3101 S. Hanley – exterior alterations & ground sign:** Steve Varwig presented plans of the proposed changes. Mr. Varwig described the changes to the entryway and an overhead door on the south elevation. Whit Lynn commented on the awnings. Paul Barker asked if signage was to also be reviewed at this time. Mr. Varwig indicated that both items were to be review at this time. Mr. Varwig presented renderings of the proposed signage. Paul Barker motioned to approve, seconded by Dana Huth. The motion was approved unanimously.

- V. **7821 Manchester – Matejic-Carr Inc.-exterior alterations:** Mark Eckhardt presented photos and elevation drawings of the proposed changes. Whit Lynn asked if the bricked in openings would be toothed in or if the opening would just be filled in. Mr. Eckhardt indicated that the openings would be filled. Dana Huth asked what shape the awnings would be. Mr. Eckhardt provided a rendering of the awning which had a pitch. He provided color swatches of the proposed colors. Sean O’Gorman motioned to approve with the following stipulation ó the building would be painted two shades of grey with awnings to match - seconded by Whit Lynn. The motion was approved unanimously.
- VI. **2808 Sutton Blvd.-Living Room-wall sign:** Barry Larson provided a rendering and mockup of a letter for the proposed sign. Mr. Larson described the business and the sign construction. Dana Huth asked how the sign would be mounted. Mr. Larson indicated that the sign would be hanging from the soffit with metal brackets. Sean O’Gorman motioned to approve, seconded by Dana Huth. The motion was approved unanimously.
- VII. **7182 Manchester-The Elements of Design-awning sign:** No one present. Sean O’Gorman motioned to approve, seconded by Paul Barker. The motion was approved unanimously.

4. Other Business: None.

5. Adjournment: The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal