

**Design and Review Board  
Meeting Minutes  
Thursday, September 10, 2015**

1. Call to Order/Roll Call: The meeting was called to order at 6:05 p.m. Present were Paul Barker, Dana Huth, Whit Lynn, Sean O’Gorman and Matt Wolfe. Staff present: Brian Herr.
2. Approval of meeting minutes from August 13, 2015: Sean O’Gorman made a motion to approve, seconded by Dana Huth. The motion was approved unanimously.
3. Review and recommendations for the following applications:
  - I. **3417 S. Big Bend.-O’Hare Foundry-building addition (revised):** Nicholas Reed presented plans of the proposed building addition. Mr. Reed described the changes from the previous submittal. Matt Wolfe asked about the building finish materials. Sean O’Gorman motioned to approve, seconded by Matt Wolfe. The motion was approved unanimously.
  - II. **7550 Lohmeyer Ave.-Maplewood Public Library-ground sign (revised):** No one was present. Paul Barker motioned to approve with the following stipulation: Stone base to match the cut stone and the sign must be reduced to maximum height of 8øand the existing Library ground sign is to remain, seconded by Dana Huth. The motion was approved unanimously.
  - III. **7920 Jaguar Trails-Schaefer Autobody Centers-wall sign & ground sign (revised):** Scott Schaefer presented photos and specifications of the proposed signage. Whit Lynn asked if black letters could be used for the ground sign. Mr. Schaefer mentioned that the sign has not been constructed so it would not matter to him. Paul Barker motioned to approve, seconded by Sean O’Gorman. The motion was approved unanimously.
  - IV. **3033 S. Hanley Rd.-Hanley U-Gas-canopy and gas pump re-facing:** No one was present. Sean O’Gorman motioned to approve, seconded by Dana Huth. The motion was approved unanimously.
  - V. **7405 Manchester Rd.-My Happy Place-wall sign & awning sign:** Mark Luedde described the type of business and the construction of the sign. Paul Barker asked if the proposed sign would be illuminated. Mr. Luedde indicated that the happy face would be lit. Matt Wolfe asked if any window signage would be used. Mr. Luedde indicated that only merchandise would be displayed in the windows. Mr. Wolfe asked if the sign could be dimmed if it were too bright. Sean O’Gorman motioned to approve with the following stipulation: The sign is not to be brighter than adjacent signs, seconded by Matt Wolfe. The motion was approved unanimously.
  - VI. **7395 Flora Ave.-front porch addition:** Jim Abeln provided photos and plans of the proposed porch addition. Mr. Abeln described the construction of the proposed porch and indicated that it would be painted to match the rest of the house. Matt Wolfe asked if the basement window would be covered. Mr. Abeln indicated that a large metal grate would be inset with the porch surface. Whit Lynn asked how the guard rail around the screened porch would be constructed. Paul Barker motioned to approve, seconded by Sean O’Gorman. The motion was approved unanimously.
  - VII. **7290 Manchester Ave.-Maven-projecting sign & awnings:** Katherine Bethel described the sign and awning construction. Matt Wolfe asked if the exterior finish material of the building was continuous behind the existing awning. Ms. Bethel mentioned that the awning would be constructed of corrugated metal. Whit Lynn motioned to approve with the following stipulation: Awning material and sign bracket to be approved via email, seconded by Matt Wolfe. The motion was approved unanimously.

- VIII. **3710 Cambridge Ave.-front porch:** No one was present. Matt Wolfe motioned to approve with the following stipulation: 6x6 columns trim at base of gable and lattice around open area below joists, seconded by Paul Barker. The motion was approved unanimously.
- IX. **7186 Manchester Ave.-Maplewood Art Studio-awning sign:** Patricia Brewer described the awning sign construction. Dana Huth asked if the color of the metal would match the awning. Ms. Brewer indicated that it would be green to match. Sean O'Gorman motioned to approve, seconded by Matt Wolfe. The motion was approved unanimously.
- X. **7472 Flora Ave.-rear covered deck:** Mark Bisig described the construction of the proposed roof covering the deck. Matt Wolfe asked what the dimensions of the roof would be. Mr. Bisig indicated that the roof would be 9' x 11'. Sean O'Gorman asked if the roof would cover the existing stairs. Matt Wolfe asked if 6x6 posts could be used to support the roof. Mr. Bisig indicated that 4x4 posts would be used all around the deck. Sean O'Gorman motioned to approve with the following stipulation: Posts are to be 6x6, seconded by Matt Wolfe. The motion was approved unanimously.

4. Other Business: None.
5. Adjournment: The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Brian Herr  
Building Official/Fire Marshal