

**Design and Review Board
Meeting Minutes
Thursday, October 8, 2015**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Whit Lynn and Matt Wolfe. Staff present: Brian Herr.
2. Approval of meeting minutes from September 10, 2015: Paul Barker made a motion to approve, seconded by Matt Wolfe. The motion was approved unanimously.
3. Review and recommendations for the following applications:
 - I. **7290 Manchester Ave.-Maven-projecting sign & awnings (revised):** Katherine Bethel presented photos of changes to the projecting sign. Paul Barker asked if a border could be added. Ms. Bethel indicated that the sign would be painted and a border could be added. Paul Barker motioned to approve with the following stipulation: The addition of a black border around the outer edge of the sign, seconded by Matt Wolfe. The motion was approved unanimously.
 - II. **3417 S. Big Bend Blvd.-O'Hare Foundry-building addition (revised):** Barry Greenberg presented plans of the proposed addition. Changes have been made to the previous submittal. Changes include reduction in the size of the addition and changes to the exterior finish materials. Mr. Greenberg provided samples of the window assemblies. Matt Wolfe asked if the mullions spacing would be the same as the adjacent existing windows on the building. Mr. Greenberg indicated that the new windows would be manufactured to match the existing windows. Paul Barker motioned to approve, seconded by Matt Wolfe. The motion was approved unanimously.
 - III. **2541 & 2547 S. Big Bend-Core Properties-exterior alterations and screen wall:** Jonathan Rankin and Rob Heyden presented photos and plans of the proposed changes and screen wall. Whit Lynn asked how the screen wall would be constructed. Mr. Rankin indicated that the screen would have a frost wall that extended above grade with an EFIS covered wall on top. He indicated the current proposal was to cover only the front façade with EFIS and paint the existing siding on the sides and rear to match. Matt Wolfe motioned to approve with the following stipulation: Add shutters to all windows at both 2541 & 2547 S. Big Bend addresses, paint sides and rear to match, cover brick columns to match and remove black trim from gable ends, seconded by Paul Barker. The motion was approved unanimously.
 - IV. **7403 A Manchester Ave.-St. Louis Escape-wall sign and awning sign:** Julie Buchheit and Lindsay Cranmer presented photos of the proposed awning and wall signage. Paul Barker asked if some depth could be added to the sign. Ms. Buchheit indicated that a three dimension sign would be considerably more expensive. Matt Wolfe asked if the sign could be trimmed down to 3ø x 8ø versus 4ø x 8ø. Paul Barker motioned to approve with the following stipulation: Approval of the awning sign only. The wall sign is to be revised and approved via email, seconded by Whit Lynn. The motion was approved unanimously.
 - V. **7421 Manchester Ave.-Planet Score Records-wall signs:** No one was present. Detail of the sign construction not provided. Item tabled.
 - VI. **3033 S. Hanley Rd.-Hanley U-Gas-pole sign:** David Williams presented a rendering of the proposed signage. Mr. Williams described the construction of the sign and the lighting. Paul Barker motioned to approve, seconded by Matt Wolfe. The motion was approved unanimously.

VII. **3200 Laclede Station Road suite A-Gordon-wall sign and pole sign face:** No one was present. A detailed rendering was provided by Universal Sign Company. Paul Barker motioned to approve, seconded by Matt Wolfe. The motion was approved unanimously.

4. Other Business: None.

5. Adjournment: The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal