

**Design and Review Board
Meeting Minutes
Thursday, February 11, 2016**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Dana Huth, Whit Lynn and Sean O’Gorman. Staff present: Brian Herr. Members Paul Barker and Matt Wolfe were excused.
2. Approval of meeting minutes from January 14, 2016: Whit Lynn made a motion to approve, seconded by Dana Huth. The motion was approved unanimously.
3. Review and recommendations for the following applications:
 - I. **2541-47 Big Bend–Core Properties-detached garage & revised exterior alterations:** Jonathan Rankin presented plans of the proposed changes and the detached garage. Mr. Rankin mentioned that he would like to remove the front porch roofs and reconstruct the porches without a covering. Dana Huth asked what zoning district the two buildings were located. Brian Herr indicated that both properties are located in the arterial business district. Dana asked about the siding on the garage. Sean O’Gorman motioned to approve, seconded by Whit Lynn. The motion was approved unanimously.
 - II. **7537 Jerome-new house:** Greg Mathis presented elevations of the proposed house and described the construction details shown on the plans. Whit Lynn asked about the color selections. Mr. Mathis indicated that the colors have not been chosen. Sean O’Gorman motioned to approve with the following stipulation: Provide color samples for approval once selected, seconded by Dana Huth. The motion was approved unanimously.
 - III. **31 Sunnen Dr.-Sunnen Market Apartments-new apartment building:** Ben Revelle presented a site plan and elevations of the proposed four story brick veneer apartment building. Mr. Revelle provided an interior floor plan and material samples. Sean O’Gorman asked about the east elevation and the brick color variations. Mr. Revelle provided the east elevation and described the color changes in the brick and the offsets in the building at the balconies. Whit Lynn asked about the entrance details and colors. Mr. Revelle described cement board detail accent panels installed in the brick veneer in order to break up the mass of the building. Whit Lynn asked about the courtyard construction materials. Mr. Revelle indicated that the material would be a wood or pavers but that the material has not been selected. Sean O’Gorman asked about the brick. Mr. Revelle provided a brick sample. He mentioned that final decisions need to be made and plans on submitting a refined plan in March or April. Sean O’Gorman motioned for conceptual approval, seconded by Dana Huth. The motion was approved unanimously.
 - IV. **2301 S. Big Bend Blvd.-exterior alterations:** Igal Alon presented a rendering of the proposed changes. Dana Huth asked about the wooden box that is shown in the rendering and the color of the proposed awning. Mr. Alon described the aluminum wrap around the wooden box and indicated that the awning would be black. Sean O’Gorman motioned to approve, seconded by Dana Huth. The motion was approved unanimously.
 - V. **2733 Sutton Blvd.-The Muddled Pig-wall sign:** Austin Hamblin provided a rendering of the proposed signage. Sean O’Gorman asked about the sign mounting. Mr. Hamblin described the sign construction and how the sign would be mounted. Sean O’Gorman motioned to approve, seconded by Whit Lynn. The motion was approved unanimously.

VI. **7282 Manchester Rd.-Roughneck Beard Co.-projecting sign & window sign:** Brad Jackson provided a rendering of the proposed signage. Whit Lynn asked about the projecting sign mounting location. Mr. Jackson indicated that it would be mounted high on the wall above the entrance door. Dana Huth asked about the scale of the projecting sign lettering. Sean O'Gorman motioned to approve with the following stipulation: Contracting edge of the projecting sign and scale down the lettering size, seconded by Dana Huth. The motion was approved unanimously.

4. Other Business: None.
5. Adjournment: The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal