

**Design and Review Board  
Meeting Minutes  
Thursday, April 14, 2016**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Sean O’Gorman and Matt Wolfe. Staff present: Brian Herr. Chairman Sean O’Gorman requested a moment of silence in memory of board member Whit Lynn, who recently passed away.
2. Approval of meeting minutes from February 11, 2016 and March 10, 2016: Sean O’Gorman motioned to approve, seconded by Matt Wolfe. The motion was approved.
3. Review and recommendations for the following applications:
  - I. **2351 Maplewood Commons Dr. – Twin Peaks – ground sign:** Joe Piros presented a rendering of the proposed pylon sign panels and revisions to the building elevations. Sean O’Gorman motioned to approve, seconded by Matt Wolfe. The motion was approved unanimously.
  - II. **2970 S. Hanley Rd.-Porsche-pole sign:** No one was present. Sean O’Gorman motioned to approve, seconded by Dana Huth. The motion was approved unanimously.
  - III. **7278 Manchester Ave.-Smitty’s Bar & Grill-wall sign:** Kris Sachtleben submitted a sign rendering and a mounting detail. Kris described the sign construction. Matt Wolfe asked about the sign depth. Kris provided the requested information. Paul Barker motioned to approve, seconded by Dana Huth. The motion was approved unanimously.
  - IV. **7336 Marietta Ave.-room addition:** Joe Davidson and Liza Horton provided plans of the proposed rear room addition. Matt Wolfe asked about the basement area well. Mr. Davidson mentioned that the well would remain. He described the addition construction and materials. Sean O’Gorman asked about the existing second floor window location. Mr. Davidson indicated that a gap will be provided between the corner of the addition and the existing second floor window. Paul Barker motioned to approve, seconded by Matt Wolfe. The motion was approved unanimously.
  - V. **3318 Cambridge Ave.-room addition & front porch:** August Brune and Tonya Whaley presented plans and material samples of the proposed addition. Paul Barker asked about the finish materials of the existing house. Matt Wolfe asked about the stone shown on the front of the garage and the use of the stone around the base of the proposed front porch. Mr. Brune described the construction of the porch and the termination of the stone at the outside corner of the garage. Dana Huth mentioned that the stone veneer does not fit and looks out of place. Sean O’Gorman mentioned that the house needs a unifying theme. Matt Wolfe described some needed window trim treatments. He also described a stone veneer wainscoting versus stone veneer from top to bottom. Dana Huth asked if the applicant would be willing to use siding on the entire addition. Ms. Whaley said that siding on the addition would be okay with her. Sean O’Gorman asked about using brick veneer on the addition versus stone. Ms. Whaley indicated that that would be a possibility. Sean O’Gorman motioned to approve with the following stipulation: To approve the size of the addition and requested that the applicant revise the elevations and resubmit for approval, seconded by Dana Huth. The motion was approved unanimously.
  - VI. **2613 Oakview Terrace-detached garage:** Joe Utter and Marina Tiede presented plans of the proposed detached garage. Ms. Tiede mentioned that the elevations do not show a small overhang over the overhead doors. Mr. Utter mentioned that the garage would have grey siding. Paul Barker motioned to approve with the following stipulation: Provide trim around the overhead doors, windows

and man doors and the two narrow walls shall be a minimum of two feet wide, seconded by Sean O'Gorman. The motion was approved unanimously.

VII. **2607 Bellevue-Calm River-wall sign:** No one was present. This item was tabled.

VIII. **3235 Sutton Blvd.-Genetic Potential Athletics-wall sign:** No one was present. Paul Barker motioned to approve, seconded by Dana Huth. The motion was approved unanimously.

4. Other Business:

5. Adjournment: The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Brian Herr  
Building Official/Fire Marshal