

**AGENDA**  
**MAPLEWOOD CITY COUNCIL MEETING**  
**TUESDAY, AUGUST 9, 2016**  
**7:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Motion to Excuse Councilperson
5. Approval of the Council Agenda
6. Public hearing for the purposes of allowing all interested parties to comment on the proposed 2016-2017 fiscal year budget for the City of Maplewood.
7. Public hearing to hear citizen's comments on a request for a Conditional Use Permit to operate a catering facility (Something Elegant Catering) and to have a full liquor license at 2200 Yale Ave.
8. Public hearing to hear citizen's comments on a request for a Conditional Use Permit to operate a restaurant (Raising Cane's) at 2707 S. Big Bend Blvd.
9. Public hearing to hear citizen's comments on a request for a Conditional Use Permit by Bolyard's to operate a sandwich shop (restaurant) at 2810 Sutton Blvd.
10. Public Forum
11. Announcements
12. Approval of the July 12, 2016 City Council meeting minutes and July 26, 2016 Work Session minutes
13. Motion to approve a request by Kara Sullivan of Flavor 360 d/b/a Something Elegant located at 2200 Yale Avenue for a full liquor license.
14. A Resolution of the City Council of the City of Maplewood, Missouri authorizing the City Manager to submit an application and sign all documents necessary for a grant from the Municipal Parks Grant Commission of St. Louis County for a skateboard park.
15. An Ordinance of the City Council of the City of Maplewood, Missouri, adopting the budget for the City of Maplewood, Missouri, for the fiscal year beginning July 1, 2016 through June 30, 2017.

16. An Ordinance of the City Council of the City of Maplewood, Missouri, amending Ordinance 5573, as amended, Chapter 56, Zoning, Section 56-359, (10), Conditional uses use limitations to allow commissaries for food trucks as a conditional use in the PA Public Activity District.
17. Bill 6023 an Ordinance of the City Council of the City of Maplewood, Missouri, to re-adopt and to establish and make public a procedure to disclose potential conflicts of interest and substantial interests for certain municipal officials.
18. Bill 6024 an Ordinance of the City Council of the City of Maplewood, Missouri authorizing the City of Maplewood to create a special tax lien to recover costs incurred by city staff to abate a proliferation of trash and debris at 2542 S. Big Bend Boulevard.
19. Bill 6025 an Ordinance of the City Council of the City of Maplewood, Missouri, granting a Conditional Use Permit to Kara Sullivan of Flavor 360 d/b/a Something Elegant Catering to operate a catering facility at 2200 Yale Avenue.
20. Bill 6026 an Ordinance of the City Council of the City of Maplewood, Missouri, granting a Conditional Use Permit to Raising Canes to operate a restaurant facility at 2707 S. Big Bend Boulevard.
21. Bill 6028 an Ordinance of the City Council of the City of Maplewood, Missouri, granting a Conditional Use Permit to Abbie Bolyard to operate a sandwich shop (restaurant) at 2810 Sutton Boulevard.
22. Council Communication
23. Mayor's Report
24. City Attorney's Report
25. City Manager's Report
26. Motion to hold a Closed Session, if needed, to discuss matters relating to litigation, legal actions and/or communication from the City Attorney as provided for in Section 610.021(1)RSMO. and/or specifications for competitive bidding under Section 610.021(11) and/or sealed bids and related documents and sealed proposals and related documents under Section 610.021(11) and/or personnel matters under Section 610.021(13)RSMO. and/or employee matters under Section 610.021(3)RSMO. and/or real estate matters under Section 610.021(2)RSMO. and/or documents related to a negotiated contract under Section 610.021(12)RSMO.
27. Adjournment

**PUBLIC AGENDA NOTES  
MAPLEWOOD CITY COUNCIL MEETING  
TUESDAY, AUGUST 9, 2016  
7:30 P.M.**

The following is a brief description of the agenda items for Tuesday, August 9, 2016:

ITEM NO. 6, is a public hearing for the purposes of allowing all interested parties to comment on the proposed 2016-2017 fiscal year budget for the City of Maplewood.

ITEM NO. 7, is a public hearing to hear citizen's comments on a request for a Conditional Use Permit to operate a catering facility (Something Elegant Catering) and to have a full liquor license at 2200 Yale Ave.

ITEM NO. 8, is a public hearing to hear citizen's comments on a request for a Conditional Use Permit to operate a restaurant (Raising Cane's) at 2707 S. Big Bend Blvd.

ITEM NO. 9, is a public hearing to hear citizen's comments on a request for a Conditional Use Permit by Bolyard's to operate a sandwich shop (restaurant) at 2810 Sutton Blvd.

ITEM NO. 13, is a motion to approve a request by Kara Sullivan of Flavor 360 d/b/a Something Elegant located at 2200 Yale Avenue for a full liquor license. Something Elegant Catering is presently being sold and the new owner must obtain a new liquor license. This license will contain the stipulation that liquor by the drink cannot be served on the premises.

ITEM NO. 14, is a resolution authorizing the City Manager to submit an application and sign all documents necessary for a grant from the Municipal Parks Grant Commission of St. Louis County for a skateboard park. The skateboard park would be located at the southeast corner of Bredell and Lohmeyer (grassy area across from the library, north of the pool parking lot).

ITEM NO. 15, is an ordinance adopting the budget for the City of Maplewood, Missouri, for the fiscal year beginning July 1, 2016 through June 30, 2017.

ITEM NO. 16, is an ordinance amending Ordinance 5573, as amended, Chapter 56, Zoning, Section 56-359, (10), Conditional uses use limitations to allow commissaries for food trucks as a conditional use in the PA Public Activity District. Christ Church is requesting this amendment so they can apply for a conditional use permit to allow food trucks the ability to utilize their existing on-site commercial kitchen. This amendment would not allow food trucks the ability to sell food, only to prepare it for sale elsewhere.

ITEM NO. 17, BILL 6023 is an ordinance to re-adopt and to establish and make public a procedure to disclose potential conflicts of interest and substantial interests for certain municipal officials. The City of Maplewood is required to re-adopt a financial disclosure ordinance every two years. The Missouri Municipal League urges all cities to re-adopt the ordinance annually. The bill has been read two times and tabled and is now ready for final Council approval.

ITEM NO. 18, BILL 6024 is an ordinance authorizing the City of Maplewood to create a special tax lien to recover costs incurred by the City of Maplewood to abate a proliferation of trash and debris at 2542 S. Big Bend Boulevard. Under Section 34-242 (1) Nuisance abatement procedures of the City Code which states "in cases in which an immediate threat to the public health, welfare or safety is apparent, the city manager may

abate or cause the abatement of the nuisance without notice, by any suitable means.” In this case, the City Manager deemed this trash and debris an immediate threat/nuisance and city staff cleaned up the trash and debris. The attached ordinance is required in order for the city to file a lien on the property to recover our costs for the clean-up. The bill has been read two times and tabled and is now ready for final Council approval.

ITEM NO. 19, BILL 6025 is an ordinance granting a conditional use permit to Kara Sullivan of Flavor 360 d/b/a Something Elegant Catering to operate a catering facility at 2200 Yale Avenue. This business is in the process of being sold and will continue to do business as Something Elegant Catering but due to the subject property having a change in ownership, a new conditional use permit is required. The Plan and Zoning Commission, at their July 6, 2016 meeting, voted 6 ayes, 0 nays, 1 absent, to approve this request. A public hearing has been held and the bill has been read two times and tabled and is now ready for final Council action.

ITEM NO. 20, BILL 6026 is an ordinance granting a Conditional Use Permit to Raising Canes to operate a restaurant facility at 2707 S. Big Bend Boulevard (formerly Shell Station). The petitioner plans on demolishing the existing structure on site and constructing a Raising Canes facility. The Plan and Zoning Commission, at their July 6, 2016 meeting, voted 6 ayes, 0 nays, 1 absent, to approve this request. A public hearing has been held and the bill has been read two times and tabled and is now ready for final Council action.

ITEM NO. 21, BILL 6028 is an ordinance granting a Conditional Use Permit to Abbie Bolyard to operate a sandwich shop (restaurant) at 2810 Sutton Boulevard in the business known as Bolyard’s Meat and Provisions where a butcher shop has operated for a couple of years. Bolyard’s has decided to expand their business operations to include serving deli sandwiches. The property is zoned NB Neighborhood Business and restaurants are allowed with a Conditional Use Permit. The Plan and Zoning Commission, at their July 6, 2016 meeting, voted 6 ayes, 0 nays, 1 absent, to approve this request. A public hearing has been held and the bill has been read two times and tabled and is now ready for final Council action.

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*City  
of Maplewood*



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## PUBLIC HEARING NOTICE

The Maplewood City Council will hold a public hearing on Tuesday, August 9, 2016 at 7:30 p.m. in the City Hall Council Chambers, 7601 Manchester Rd. for the purposes of allowing all interested parties to comment on the proposed 2016-2017 fiscal year budget for the City of Maplewood. The proposed budget may be examined weekdays at Maplewood City Hall, 8:30 a.m. to 5:00 p.m. All interested citizens will have an opportunity to give written and/or oral comments.

Ad as appearing in the July 25, 2016 **St. Louis Post-Dispatch**.

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*City  
of Maplewood*



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### **PUBLIC HEARING NOTICE**

Maplewood City Council will hold a public hearing on 8/9/16 at 7:30 p.m. in the City Hall Council Chambers, 7601 Manchester Rd., Maplewood, MO 63143, to hear citizen's comments on a request for a Conditional Use Permit to operate a catering facility (Something Elegant Catering) and to have a full liquor license at 2200 Yale Ave.

Ad as appearing in the July 22, 2016 **St. Louis Post-Dispatch**.

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*City  
of Maplewood*



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### **PUBLIC HEARING NOTICE**

Maplewood City Council will hold a public hearing on 8/9/16 at 7:30 p.m. in the City Hall Council Chambers, 7601 Manchester Rd., Maplewood, MO 63143, to hear citizen's comments on a request for a Conditional Use Permit to operate a restaurant (Raising Cane's) at 2707 S. Big Bend Blvd.

Ad as appearing in the July 22, 2016 **St. Louis Post-Dispatch**.

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City  
of Maplewood



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### **PUBLIC HEARING NOTICE**

Maplewood City Council will hold a public hearing on 8/9/16 at 7:30 p.m. in the City Hall Council Chambers, 7601 Manchester Rd., Maplewood, MO 63143, to hear citizen's comments on a request for a Conditional Use Permit by Bolyard's to operate a sandwich shop (restaurant) at 2810 Sutton Blvd.

Ad as appearing in the July 22, 2016 **St. Louis Post-Dispatch**.

July 12, 2016

The July 12, 2016 Council meeting was called to order at 7:30 p.m., Mayor James White presiding.

Mayor White asked for a moment of silence for the families of the five slain Dallas police officers and the wounded police officer in Ballwin.

ON ROLL CALL, the following members were present: Councilmember Cerven, Councilmember Faulkingham, Councilmember Greenberg, Mayor White, Councilmember Wolf and Councilmember Wood.

MOTION TO EXCUSE COUNCILPERSON: Councilmember Wood motioned to excuse Councilmember Dunn, duly seconded by Councilmember Cerven, which motion received the approval of the Council.

APPROVAL OF THE COUNCIL AGENDA: Councilmember Wood motioned to approve the agenda, seconded by Councilmember Cerven, which motion received the approval of the Council.

PUBLIC FORUM: John Hendel, 7508 Ellis, voiced his concerns about the Raising Cane's project, specifically, the variances that were granted regarding parking setbacks.

Stephanie Scott, 2009 Alameda, concurred with Mr. Hendel's comments. She stated people want to live in a walkable community and she envisions Maplewood continuing its walkability. She also asked if the city has a strategic plan or vision that would be available to the public.

ANNOUNCEMENTS: None.

APPROVAL OF THE JUNE 28, 2016 CITY COUNCIL MEETING MINUTES: Councilmember Wood motioned to approve, duly seconded by Councilmember Cerven, which motion received the majority approval, by voice vote, of the Council.

**R16-48**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI APPOINTING BOB HARSH TO THE CIVIL SERVICE COMMISSION AND ESTABLISHING HIS TERM OF OFFICE AS EXPIRING JUNE 30, 2019 was introduced. It was moved by Councilmember Wood, seconded by Councilmember Cerven to approve the resolution which motion received the following roll call vote: Ayes, members Cerven, Faulkingham, Greenberg, Mayor White, Wolf and Wood. Nays, none.

**R16-49**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI APPOINTING ERIC HOFFMAN AS AN ALTERNATE TO THE BOARD OF ADJUSTMENT AND HOUSING BOARD OF APPEALS AND ESTABLISHING HIS TERM OF OFFICE AS EXPIRING JUNE 30, 2021 was introduced. It was moved by Councilmember Wood, seconded by Councilmember Cerven to approve the resolution which motion received the following roll call vote: Ayes, members Cerven, Faulkingham, Greenberg, Mayor White, Wolf and Wood. Nays, none.

**BILL 6023**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, TO RE-ADOPT AND TO ESTABLISH AND MAKE PUBLIC A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS was given its first reading. It was moved by Councilmember Wood, duly seconded by Councilmember Cerven that Bill No. 6023 be moved to its second reading, which motion received the majority approval; by voice vote, of the Council.

On its second reading, it was moved by Councilmember Wood, duly seconded by Councilmember Cerven, that Bill No. 6023 be passed to its third and final reading, which motion received the majority approval; by voice vote, of the Council.

**BILL 6024**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AUTHORIZING THE CITY OF MAPLEWOOD TO CREATE A SPECIAL TAX LIEN TO RECOVER COSTS INCURRED BY CITY STAFF TO ABATE A PROLIFERATION OF TRASH AND DEBRIS AT 2542 S. BIG BEND BOULEVARD was given its first reading. It was moved by Councilmember Wood, duly seconded by Councilmember Cerven that Bill No. 6024 be moved to its second reading, which motion received the majority approval; by voice vote, of the Council.

On its second reading, it was moved by Councilmember Wood, duly seconded by Councilmember Cerven, that Bill No. 6024 be passed to its third and final reading, which motion received the majority approval; by voice vote, of the Council.

**BILL 6025**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO KARA SULLIVAN OF FLAVOR 360 D/B/A SOMETHING ELEGANT CATERING TO OPERATE A CATERING FACILITY AT 2200 YALE AVENUE was given its first reading. It was moved by Councilmember Wood, duly seconded by Councilmember Cerven that Bill No. 6025 be moved to its second reading, which motion received the majority approval; by voice vote, of the Council.

On its second reading, it was moved by Councilmember Wood, duly seconded by Councilmember Cerven, that Bill No. 6025 be passed to its third and final reading, which motion received the majority approval; by voice vote, of the Council.

**BILL 6026**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO RAISING CANES TO OPERATE A RESTAURANT FACILITY AT 2707 S. BIG BEND BOULEVARD was given its first reading. It was moved by Councilmember Wood, duly seconded by Councilmember Cerven that Bill No. 6026 be moved to its second reading, which motion received the majority approval; by voice vote, of the Council. Councilmember Faulkingham motioned to table the bill for further review, which motion failed to do lack of a second.

On its second reading, it was moved by Councilmember Wood, duly seconded by Councilmember Cerven, that Bill No. 6026 be passed to its third and final reading, which motion received the majority approval; by voice vote, of the Council.

**BILL 6027**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AMENDING ORDINANCE 5573, AS AMENDED, CHAPTER 56, ZONING, SEC. 56-206, CONDITIONAL USES AND SEC. 56-207 PROHIBITED USES TO ALLOW CRAFT BEER STORES THAT MEET VARIOUS REQUIREMENTS WITHIN THE CB COMMUNITY BUSINESS DISTRICT AS A CONDITIONAL USE was given its first reading. It was moved by Councilmember Wood, duly seconded by Councilmember Cerven that Bill No. 6027 be moved to its second reading. Discussion was held regarding what constitutes a craft beer and could another similar business which could be a typical package liquor store locate in Maplewood Mayor White asked for a roll call vote which was as follows: Ayes: member Greenberg. Nays, members Cerven, Faulkingham, Mayor White, Wolf and Wood. **BILL 6027 FAILS.**

**BILL 6028**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO ABBIE BOLYARD TO OPERATE A SANDWICH SHOP (RESTAURANT) AT 2810 SUTTON BOULEVARD was given its first reading. It was moved by Councilmember Wood, duly seconded by Councilmember Cerven that Bill No. 6028 be moved to its second reading, which motion received the majority approval; by voice vote, of the Council.

On its second reading, it was moved by Councilmember Wood, duly seconded by Councilmember Cerven, that Bill No. 6028 be passed to its third and final reading, which motion received the majority approval; by voice vote, of the Council.

**BILL 6021**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO DANA HUTH AND BEN TRIOLA OF MAUHAUS CAT CAFÉ AND LOUNGE TO OPERATE A CAFÉ/RESTAURANT FACILITY AT 3101 SUTTON BOULEVARD was given its third and final reading. A motion was made by Councilmember Wood that Bill No. 6021 be tabled for the reading of the findings of fact, duly seconded by Councilmember Cerven, which motion received the majority approval; by voice vote, of the Council.

The Mayor and City Council make the following findings of fact for the petition for a Conditional Use Permit for a café/restaurant at 3101 Sutton Blvd.:

- a. The proposed use complies with all applicable provisions of the Zoning Code.
- b. The proposed use will contribute to and promote the community welfare and convenience.
- c. The proposed use will not cause substantial injury to the value of neighboring property.
- d. The proposed use does comply with the overall neighborhood development plan and existing zoning provisions.
- e. The proposed use will provide, if applicable, off-street parking and loading areas in accordance with the standards of the Zoning Code.
- f. The proposed use will not substantially increase traffic hazards.
- g. The proposed use will not substantially increase fire hazards.
- h. The proposed use will not overtax public utilities.
- i. The proposed use will not place an undue burden on municipal services.

It was then moved by Councilmember Wood, duly seconded by Councilmember Cerven, that the findings of fact be approved, which motion received the following roll call vote: Ayes, members Cerven, Faulkingham, Mayor White, Wolf and Wood. Nays, none. Abstain, member Greenberg.

Councilmember Wood motioned to bring Bill No. 6021 back onto the table, duly seconded by Councilmember Cerven, which motion received the majority approval; by voice vote, of the Council.

A motion was made by Councilmember Wood, duly seconded by Councilmember Cerven that Bill No. 6021 be approved which motion received the following roll call vote: Ayes, members Cerven, Faulkingham, Mayor White, Wolf and Wood. Nays, none. Abstain, member Greenberg.

BILL NO. 6021 was approved by the City Council on this 12<sup>th</sup> day of July, 2016 as **Ordinance number 5818**.

DISCUSSION OF CHANGING THE LIMIT ON USED CAR LICENSES: After discussion, the Council had no interest in changing the limit on used car licenses.

COUNCIL COMMUNICATION: None.

MAYOR'S REPORT: Mayor White stated the Let Them Eat Art event was a success and thanked city staff. He also recognized the great coverage of Maplewood on Channel 4's Great Day St. Louis show.

CITY ATTORNEY'S REPORT: No report.

CITY MANAGER'S REPORT: Mr. Corcoran stated the dedication ceremony for the Ryan Hummert Memorial will take place on July 21, 2016 at 6:30 p.m.

Mr. Corcoran asked that all three bids received for the Zephyr properties be rejected and that he be allowed to negotiate with the two highest bidders. Councilmember Wood motioned to reject all three bids for the Zephyr properties and allow the City Manager to negotiate with the two highest bidders, seconded by Councilmember Cerven, which motion received the majority approval of the Council.

MOTION TO HOLD A CLOSED SESSION, IF NEEDED, TO DISCUSS MATTERS RELATING TO LITIGATION, LEGAL ACTIONS AND/OR COMMUNICATION FROM THE CITY ATTORNEY AS PROVIDED FOR IN SECTION 610.021(1)RSMO. AND/OR SPECIFICATIONS FOR COMPETITIVE BIDDING UNDER SECTION 610.021(11) AND/OR SEALED BIDS AND RELATED DOCUMENTS AND SEALED PROPOSALS AND RELATED DOCUMENTS UNDER SECTION 610.021(11) AND/OR PERSONNEL MATTERS UNDER SECTION 610.021(13)RSMO. AND/OR EMPLOYEE MATTERS UNDER SECTION 610.021(3)RSMO. AND/OR REAL ESTATE MATTERS UNDER SECTION 610.021(2)RSMO. AND/OR DOCUMENTS RELATED TO A NEGOTIATED CONTRACT UNDER SECTION 610.021(12)RSMO: No need.

There being no further business before the Council, the meeting adjourned at 8:00 p.m.

**WORK SESSION MINUTES  
TUESDAY – JULY 26, 2016  
7:30 P.M.**

Call to Order: The meeting was called to order at 7:33 p.m.

ROLL CALL: Members present were Mayor White, Councilmembers Cerven, Faulkingham, Greenberg, Wolf and Wood.

MOTION TO EXCUSE COUNCILPERSON: Councilmember Wood motioned to excuse Councilmember Dunn, seconded by Councilmember Cerven, which motion received that approval of the Council.

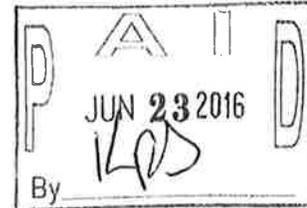
DISCUSSION OF BILL 6026 A BILL GRANTING A CONDITIONAL USE PERMIT TO RAISING CANES AT 2707 SOUTH BIG BEND: The Council discussed the plans including setbacks, and ingress and egress and were in general agreement that the setbacks were an improvement as well as the sidewalks for pedestrian access around the site. Councilmember Faulkingham asked if there would be information about a scrubber and pedestrian friendly signs. Assistant City Manager Anthony Traxler said the language about the scrubbers is already in the proposed ordinance and language will be added about the pedestrian friendly signage prior to approval of the ordinance. Raising Cane representatives indicated that the scrubbers had been added to the construction documents and it amounts to an \$80,000 upgrade to the kitchen exhaust system.

PRESENTATION OF FINAL WAR MEMORIAL PLANS: After a final presentation made by Architect Ralph Bicknese of Hellmuth Bicknese, the Council was in favor of moving forward with the bidding process.

DISCUSSION OF 2016-2017 BUDGET: City Manager Corcoran stated the proposed general fund budget is approximately \$200,000 less than last year. He answered questions about budget specifics. After the review, it was decided there were no major changes to the budget. The mayor and council congratulated city staff on a well-prepared budget.

Councilmember Wood motioned to adjourn at 8:38 p.m., seconded by Councilmember Cerven, which motion received the approval of the Council.

**PETITION FOR LIQUOR LICENSE  
CITY OF MAPLEWOOD  
7601 Manchester Road  
Maplewood, MO 63143  
(314) 645-3600**



**SECTION 1**

DATE: 6-23-16

1. NAME OF ESTABLISHMENT: Flavor 360 DBA: Something Elegant \*DBA not finalized until closing date of 7/31/16

2. ADDRESS OF ESTABLISHMENT: 2200 Yale Ave

St. Louis                      MO                      63143                      314-781-7722  
(CITY)                                      (STATE)                                      (ZIP)                                      (PHONE)

3. Is ownership a corporation or partnership? If so, list names and addresses of individuals and their title(s):

Ownership is a LLC  
John Sullivan, 5001 Sherborne, St. Louis, MO 63128 - member

4. NAME OF OWNER OR MANAGING OFFICER: Kara Sullivan

5. Type of license requested - separate license shall be obtained for each of the following classes of sales: (Please check each classification that applies)

<u>Indicate Type of License Applied For:</u>	<u>Fee</u>
A. <u>STORAGE OF NON-INTOXICATING BEER</u> ____ For beer depot or store room, handling, selling or storing non-intoxicating beer.	\$75.00
B. <input checked="" type="checkbox"/> <u>FULL LIQUOR LICENSE</u> ____ To sell intoxicating liquor in excess of 5% by weight, by the drink at retail for consumption on the premises where sold.	\$450.00
C. <u>PACKAGED INTOXICATING LIQUOR</u> ____ To sell intoxicating liquor in the original package at retail only, and not for consumption on the premises where sold.	\$150.00
D. <u>SUNDAY PACKAGE LIQUOR LICENSE</u> ____ To sell intoxicating liquor in the original package at retail only, and not by the drink, not for consumption on the premises (which shall include the right to sell non-intoxicating beer at retail in the original package) on Sundays between the hours of 9:00 a.m. and 12:00 midnight.	\$300.00
E. <u>MALT LIQUOR BY THE DRINK - 5% OR WINES NOT IN EXCESS OF 14% ALCOHOL BY WEIGHT</u> ____ To sell malt liquor containing alcohol over 3.2% but not more than 5% by weight at retail by the drink for consumption on the premises, where sold (includes light wines.	\$ 52.50

- F. PACKAGED MALT LIQUOR OR LIGHT WINES (5% MALT LIQUOR)  
 \_\_\_\_\_ To sell malt liquor containing over 3.2% but not more than 5% by weight in the original package at retail only, and not for consumption on the premises, where sold. \$ 22.50
- G. SUNDAY LIQUOR BY THE DRINK  
 \_\_\_\_\_ To sell intoxicating liquor in excess of 5% percent by weight by the drink at retail for consumption on the premises (which shall include the right to sell non-intoxicating beer at retail by the drink for consumption on the premises) on Sundays between the hours of 9:00 a.m. and 12:00 midnight provided all requirements of state law are complied with. \$300.00
- H. MANUFACTURER SOLICITOR'S LICENSE  
 \_\_\_\_\_ To sell intoxicating liquor containing not in excess of twenty-two percent (22%) of alcohol by weight and the privilege of selling to duly licensed wholesalers and soliciting orders for sale of intoxicating liquor containing not in excess of twenty-two percent of alcohol by weight, to, by or through a duly licensed wholesaler on the premises where sold. \$250.00
- I. ORIGINAL PACKAGE TASTING  
 \_\_\_\_\_ To conduct wine, malt beverage and distilled spirit tasting on the licensed premises upon receipt of a special permit. \$ 25.00

Applicant hereby agrees that if a license is granted upon this petition, that applicant or any officer, agent, employee, or servant of applicant will not violate any provision of said Ordinance No. 4121 or of any amendments hereafter made to said ordinance, or any law of the State of Missouri or other ordinance of the City of Maplewood while in and upon the premises of the applicant herein described or knowingly allow any other person so to do.

Kara Sullivan  
 Printed Name of Applicant

Kara Sullivan  
 Signature

0/23/14  
 Date

# INTEROFFICE MEMORANDUM

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To: Mayor & City Council  
From: Anthony J. Traxler, Assistant City Manager/Director of Public Works  
Date: August 4, 2016  
Subject: St. Louis County Municipal Parks Grant Commission – Skateboard Park

The Public Work's Department is in the process of applying for the above grant to provide a skateboard park which will be installed at the southeast corner of Bredell and Lohmeyer (grassy area across from the library, north of the pool parking lot).

The application request will be a 90%-10% match. Cost of the skateboard park is \$185,500. Therefore, if the grant is obtained, the grant amount would be \$163,250 and the City's match would be approximately \$22,250. Matching money for the grant was requested in this year's budget.

The attached resolution authorizes submission of the grant application which is due on August 26, 2016. If you have any questions or comments on this matter, feel free to contact me at 646-3635.

**RESOLUTION**

**R16-**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION AND SIGN ALL DOCUMENTS NECESSARY FOR A GRANT FROM THE MUNICIPAL PARKS GRANT COMMISSION OF ST. LOUIS COUNTY FOR A SKATEBOARD PARK

WHEREAS, in the year 2001, voters in St. Louis County and adjacent counties in the metropolitan area in both Missouri and Illinois approved a sales tax of 1/10 cent for parks and trails development; and

WHEREAS, after this proposition was approved, the Municipal Parks Grant Commission of St. Louis County was established to administer a competitive grant program to distribute a portion of the funds collected through the sales tax; and

WHEREAS, the City of Maplewood Parks and Recreation Commission and City Council are desirous of submitting an application for a grant from the Municipal Parks Grant Commission of St. Louis County for the construction of a skateboard park, to be located at the southeast corner of Bredell and Lohmeyer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

The City Manager is hereby authorized to submit an application for a grant-in-aid from the Municipal Parks Grant Commission of St. Louis County for the construction of a skateboard park, to be located at the southeast corner of Bredell and Lohmeyer which is estimated to cost \$185,500, of which the City of Maplewood will be responsible for providing at least \$22,250; and

BE IT FURTHER RESOLVED, that if the grant is awarded, the City Manager is authorized to enter into an agreement on behalf of the City of Maplewood or contract with the Commission regarding said grant, and the City is responsible for full payment for the project with reimbursement from the Commission in the amount of the grant.

Passed this 9<sup>th</sup> day of August, 2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen Scheidt, Acting City Clerk

Passed this 9<sup>th</sup> day of August, 2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen Scheidt, Acting City Clerk



**SR** SPOHN RANCH  
SKATEPARKS

Maplewood, MO Skatepark

Conceptual Design





DESIGN. BUILD. COME TOGETHER.

PROPOSAL FOR TURNKEY SKATEPARK CONSTRUCTION  
MAPLEWOOD, MO 16-3728-IN-SC  
AUGUST 2. 2016

SPOHN RANCH TO PROVIDE:

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Site Survey	LS	1	\$3,000	\$3,000
2	Soils Report	LS	1	\$3,000	\$3,000
3	Construction Drawings	LS	1	\$4,000	\$4,000
4	Civil Engineering	LS	1	\$4,000	\$4,000
5	Mobilization	LS	1	\$12,000	\$12,000
6	Site work / Preparation	LS	1	\$15,000	\$15,000
7	Fill Import	LS	1	\$10,000	\$10,000
8	Grading / Earthwork	LS	1	\$15,000	\$15,000
9	Specialty Feature Concrete	LS	1	\$70,000	\$70,000
10	Flatwork w/ Base Material	LS	1	\$30,000	\$30,000
11	Boulder	LS	1	\$1,500	\$1,500
12	Steel Coping and Edge Protection	LS	1	\$4,000	\$4,000
13	Landscaping - Seeding	LS	1	\$3,000	\$3,000
14	Construction Inspections	LS	1	\$5,000	\$5,000
15	Compaction Testing	LS	1	\$3,000	\$3,000
16	Concrete Testing	LS	1	\$3,000	\$3,000

**TOTAL FEES: \$185,500.00**

CLIENT PROVIDES / PROVIDED BY OTHERS / EXISTING CONDITION:

- BATHROOM, WATER, POWER, AND DUMPSTER AT SITE FOR CONSTRUCTION USE
- ACCESS TO SITE FOR A CRANE AND TRACTOR TRAILER
- PROTECTION OF UNDERGROUND UTILITIES IN AREA OF PARK

EXCLUSIONS:

- PRICE DOES NOT INCLUDE BONDING, TAXES, OR PREVAILING WAGE
- PRICE DOES NOT INCLUDE PERMITTING, SURVEYING, SAMPLES, AS-BUILT DRAWINGS, OR SHOP DRAWINGS.
- PROVISIONS NECESSARY FOR PLACING CONCRETE IN COLD / HOT WEATHER CONDITIONS
- PRICE DOES NOT INCLUDE SUBSURFACE DRAINAGE (PARK TO SHEET DRAIN)



DESIGN. BUILD. COME TOGETHER.

TERMS:

- DELIVERY DATE FROM TIME OF ORDER – APPROXIMATELY 9 WEEKS +/-
- PAYMENT SCHEDULE – TBD

- FOR QUESTIONS OR A REVISED PROPOSAL, PLEASE CONTACT **JASON BALDESSARI**
- PROPOSAL VALID FOR 30 DAYS FROM **8.2.16**
- PROPOSAL SUBJECT TO ATTACHED TERMS & CONDITIONS

I AUTHORIZE THE PURCHASE OF THE PRODUCTS AND SERVICES FROM SPOHN RANCH INCLUDED IN THIS PROPOSAL ACCORDING TO THE SPECIFIED TERMS AND CONDITIONS.

**TOTAL FEES: \$185,500.00**

PROPOSAL VALID FOR 30 DAYS FROM **8.2.16**

SOLD TO: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SHIP TO: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

CONTACT: \_\_\_\_\_

CONTACT: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

SPOHN RANCH REPRESENTATIVE:  
 \_\_\_\_\_  
 \_\_\_\_\_

PURCHASE AUTHORIZED BY:  
 \_\_\_\_\_  
 DATE: \_\_\_\_\_

**COLOR CHOICE (PLEASE CIRCLE): CHARCOAL, RED, SPANISH GOLD, BEIGE, BROWN**

# INTEROFFICE MEMORANDUM

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TO: Mayor & City Council

FROM: Anthony J. Traxler, Assistant City Manager

DATE: August 5, 2016

RE: 2016-2017 Budget

A pdf and/or hard copy of the 2016-2017 budget that we reviewed at the July 26, 2016 work session was previously sent to you. Marty has noted the prior work session comments and is in the process of making the minor changes that were discussed. The bill is being introduced at the August 9, 2016 Council meeting with the goal of approving a budget on September 13, 2016.

If you have any questions, comments or concerns on this matter please do not hesitate to contact me.

**BILL NO.****ORDINANCE NO.**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, ADOPTING THE BUDGET FOR THE CITY OF MAPLEWOOD, MISSOURI, FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 THROUGH JUNE 30, 2017.

WHEREAS, the Charter of the City of Maplewood, Missouri, requires the submission of a budget with an accompanying message to the City Council for each fiscal year beginning July 1 by the City Manager; and

WHEREAS, the City Manager has submitted to the Council a budget as required covering the fiscal year beginning July 1, 2016 through June 30, 2017; and

WHEREAS, a public hearing was conducted on the budget by the City Council after appropriate public notice on August 9, 2016 at 7:30 p.m. in the City Council Chambers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section 1. The budget, as submitted below, is hereby approved and adopted for the fiscal year beginning July 1, 2016 through June 30, 2017.

**APPROPRIATIONS:**

	BUDGET
<b>GENERAL GOVERNMENT</b>	
Legislative Department	\$ 57,394
Executive Department	\$1,502,626
Legal Department	\$ 611,808
<b>TOTAL GENERAL GOVERNMENT:</b>	<b>\$2,171,828</b>
<b>PUBLIC SAFETY</b>	
Police Department	\$3,837,636
Fire Department	\$1,739,697
<b>TOTAL PUBLIC SAFETY:</b>	<b>\$5,577,333</b>
<b>PUBLIC WORKS</b>	
Public Works Department	\$1,909,882
<b>TOTAL GENERAL FUND:</b>	<b>\$9,659,043</b>
Policemen's & Firemen's Retirement	\$1,682,000
Special Business District	\$ 167,450
South Big Bend Special Allocation Fund	\$ -0-
Deer Creek Special Allocation Fund	\$ -0-
Hanley Road Special Allocation Fund	\$ 900,000
1/2 Cent Capital Improvements Fund	\$ 3,994,100

1/2 Cent Parks Improvements Fund	\$1,268,969
Sewer Lateral Fund	\$ 120,000
Police Asset Sharing	\$ 25,000
1/4 Cent Fire Sales Tax	\$ 820,805
Solid Waste Disposal	\$ 549,000
Cambridge Commons	\$ 120,000
Deer Creek SAF	\$ 500,000
<b>TOTAL ALL FUNDS:</b>	<b>\$19,806,367</b>

Section 2. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this 23<sup>rd</sup> day of August, 2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen R. Scheidt, Deputy City Clerk

Approved this 23<sup>rd</sup> day of August, 2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen R. Scheidt, Deputy City Clerk

# INTEROFFICE MEMORANDUM

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To: Planning Commission  
From: Anthony Traxler, Assistant City Manager/Director of Public Works  
Date: July 27, 2016  
Subject: Petition Number 2016-21 - Amendment to the PA Public Activity District Sec. 56-359, (10), Conditional Uses of the Zoning Ordinance

At the last meeting, Ron Gaus of Christ Church (2200 Bellevue Avenue) spoke before the Plan Commission regarding allowing food trucks to utilize his church's kitchen. He has since submitted an application to amend the PA District to allow commissaries for food trucks as a conditional use in the PA District. If this amendment were to be approved, Christ Church would then apply for a conditional use permit to allow a commissary for food trucks at Christ Church. The below is the intent and purpose of the PA District:

“The PA district is intended to accommodate those uses and groupings of uses which have a distinctly public rather than private character.”

It is questionable that allowing a commissary in the PA District would meet the intent and purpose of the district because of the private nature of food trucks. However, please review the attached from Ron Gaus who goes into great detail regarding his proposal. As was mentioned at last month's meeting, Christ Church owns nearly all the land surrounding their church so the impact on surrounding or adjacent properties should be minimized should this amendment pass.

Please review the attached ordinance which allows commissaries for food trucks in the PA District with a conditional use permit and contact me with any questions, comments or concerns.

**BILL NO.**

**ORDINANCE NO.**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AMENDING ORDINANCE 5573, AS AMENDED, CHAPTER 56, ZONING, SECTION 56-359, (10), CONDITIONAL USES USE LIMITATIONS TO ALLOW COMMISSARIES FOR FOOD TRUCKS AS A CONDITIONAL USE IN THE PA PUBLIC ACTIVITY DISTRICT

WHEREAS, the Plan and Zoning Commission recommended approval by a vote of    ayes, nays of the amendment to the AB District at their August 1, 2016 meeting; and

WHEREAS, the City Council held a public hearing on September 13, 2016 regarding the proposed amendment to the PA District.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I.     Section 56-359 (10) PA Public Activity District conditional uses is hereby amended by inserting the following text:

(e) Kitchen commissary for food trucks.

Section II.    This Ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this     day of     2016

\_\_\_\_\_  
James White, Mayor

Attest: \_\_\_\_\_  
Karen Scheidt, Deputy City Clerk

Approved this     day of     2016

\_\_\_\_\_  
James White, Mayor

Attest: \_\_\_\_\_  
Karen Scheidt, Deputy City Clerk

**City of Maplewood, Missouri  
Application for Zoning Ordinance Amendment**

Applicant Information:

Name: **Christ Church, United Church of Christ (UCC)**

Address/Phone of Applicant: **2200 Bellevue Avenue, Maplewood, MO. 63143 / 314-644-3033**

Contact Phone: **Ron Gaus, Building & Grounds Volunteer 314-583-9935**

Property Information:

Current Zoning: **Public Activity**

Zoning of Adjacent Properties: **Residential**

Request and intended use of property or reason for request:

**In an effort to support our continued ministry to the Maplewood community, Christ Church, UCC, is requesting that a conditional use business activity be added to the Zoning classification of Public Activity.**

**If this conditional use were added to the Public Activity Zoning category, it would be possible for a church like ours to apply for that conditional use and become a much needed commissary for food trucks, as well as a potential location for caterers to use (again, for food preparation only). No business between food trucks or caterers, and their customers, would ever take place on our property. Only food preparation, not sale, would be the purpose of this conditional use request. We would be a "shared use" facility, as most commissaries are, in order to keep the costs for each individual food truck to an affordable price. Exclusive use by only one truck would be too costly based upon the investment cost of a commercial kitchen.**

**Christ Church, UCC, has spent the past three years upgrading its kitchen into a St. Louis County Health Department approved Commercial Kitchen. We have an A rating. It was the hope of this effort to supplement our income by allowing food trucks and caterers to rent space in our kitchen for their food preparation. This facility would be used for food storage and preparation only. No food sales or sale transactions would take place at our site.**

**Food trucks do not do enough business to justify owning a building with their own kitchen. St. Louis and St. Louis County Health Departments restrict the use of food trucks (a fast growing business category across the US) in their food preparation. They are not allowed to prepare food in their homes and must work with someone who serves as an approved kitchen, or commissary, to provide their food prep area. The type of entity who can provide this service is very limited. Most businesses that have commercial kitchens are in the business of preparing their own food for their own customers. They have neither the space, nor the available time, to allow others to "rent" their kitchen. As a result, churches have become a common source as commissaries around the country,**

and in St. Louis. Immaculate Heart of Mary on Blow Street serves as a commissary now and Epiphany UCC on McNair is currently talking to two different food trucks about their commercial kitchen use as a commissary. There are more, but that is all we could confirm at time of application.

We anticipate a minimum of three trucks sharing the space, and up to six if their usage would not overlap to the detriment of the entire workability of the group. If too crowded, they would not stay. The use of the kitchen would self-regulate from the amount of equipment and space available. It is in our best interests to provide the best balance of low cost and available space to work. A crowded house is an unhappy, and soon empty, house. We would be open to a trial period to weigh neighborhood impact and feedback, after which we could revise the process if needed, or continue as an entity with little impact on the neighborhood. Food trucks operate with minimum employees and the food prep would average between 1 and 2 people. Three trucks would have between 3 and 6 people operating in our 700 square foot kitchen if all there at the same time. Six trucks could probably not all occupy our space at the same time, but even if they did the 6 to 12 people within that space is close to what we have in doing our annual Sausage Dinners. We have large amounts of stainless layout space as well as 8 dish sinks and 2 hand wash sinks... and soon, a commercial dishwasher.

Food trucks are a low overhead business, and every unnecessary mile driven is money from their profits. As such, we would love to be able to provide overnight parking for them. In allowing this, the cost of mileage to and from their homes is not an ongoing drain to their operation. Our location is geographically buffered from most views. We would anticipate between zero and 6 trucks throughout the day, at any given time, but would put a maximum limit of 6 trucks as part of the conditional use, with a maximum of 12 people within the building for commissary use and a total of 12 vehicles (including trucks) in our parking lot, connected to the commissary. Our parking lot has 30 spots including 3 handicap spots. Our anticipated normal hours of commissary operation would be from 8am to 4pm daily and as needed for Food Truck events on weekends. We will allow access to the building, however, any time they have a need. Regular hours are as stated. Cameras and video recording will be installed in and around the church to ensure safety, security and conformance to our rules. The city would be allowed to view these tapes to ensure the number of trucks did not exceed the agreed upon number.

Christ Church, UCC, is bordered by the streets of Bellevue and Bruno on two of its sides. The building itself blocks public view on the entire Bruno side (north) and half of the Bellevue side (west). Additionally, the church owns the entire property south of the church parking lot, in their old parsonage property at 2312 Bellevue. On the east side of the church, the church owns the property at 7122 Bruno, which covers all but 30 feet of that side. Those 30 feet are owned by 2211 Yale. With this buffering, we feel we are isolated enough for any activity of the food trucks to not be a burden on the neighbors, but we have contacted the neighbors at 2211 Yale to let them know of our intention in advance of any Planning and Zoning Meeting.

Christ Church has served the Maplewood community for over 126 years, since it was founded in 1890 (in the "little white church" on Manchester Road), and has operated in its current location since 1920. Since this time, Christ Church has had a continuous mission of service to the Maplewood community.

Our services to the Maplewood community include hosting GED (HSE) programs in our building for the past 15 years. These two highly successful and vitally important programs, which operate

both during the day and in the evening, serve both teenagers and young adults in programs sponsored by St. Louis County and the Parkway School District. We also provide space for a regular Food Pantry run for Maplewood and surrounding areas, which operates from our Church Fellowship Hall.

In addition to the above, our church building is used for AA meetings as well as for other community self-help groups. We have been home to NAMI groups (National Alliance on Mental Illness) for many years.

Members of Christ Church provide goods and services to the St. Vincent DePaul Food Pantry at Immaculate Conception Catholic Church, the Salvation Army food pantry, and the MRH School District "Weekend on Wheels" program. We have established a Gateway Greening approved Community Garden with five raised beds of vegetables. These vegetables are harvested throughout the summer and provided to both the St. Vincent DePaul Food Pantry and the Salvation Army. In addition, through our efforts, we recently found a resource for the MRH "Weekend on Wheels" Program to receive an ongoing supply of boxes from local printers. Our members also provide support for Joe's Place and other local charities through special donations.

Christ Church, UCC, is very active in the Maplewood community but we have a dwindling membership and declining income. It was our hope that the investment in this Commercial Kitchen renovation would allow us the opportunity to supplement our income and remain a strong and vital force in the Maplewood community. That is our hope through this appeal to the existing zoning for churches.

Property Owner's Name: Christ Church, United Church of Christ (UCC)

Property Owner's Address/Phone: 2200 Bellevue Avenue, Maplewood, MO. 63143 / 314-644-3033

I, Ron Gaus, Christ Church contact, applicant for this request, hereby assure that the information given above is true and accurate.



Signed this 14 day of JULY, 2016

I, Kara Sanders, President of Church Council, for Christ Church, UCC, owner of the above-mentioned property, hereby consent to the request stated above.



Signed this 14 day of July, 2016

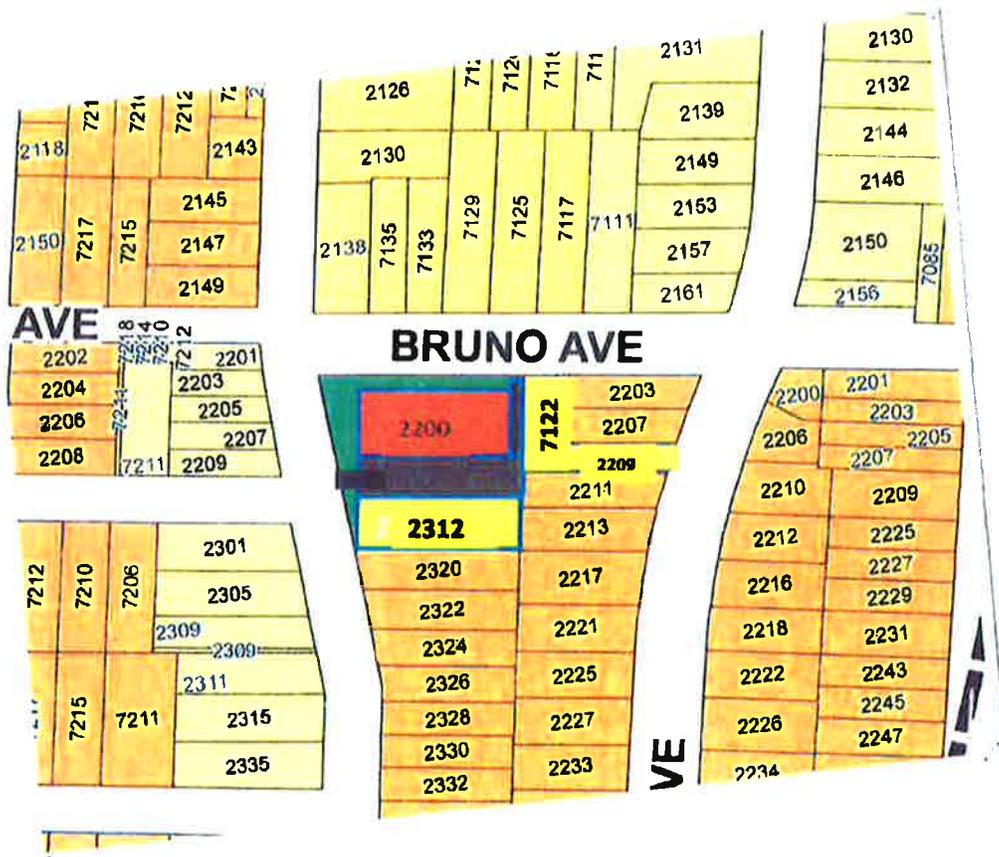
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**Office Use Only**

- ( ) Application fee \$100.00 received.
- ( ) Advertising fee \$330.00 received.

Received this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Maplewood Zoning Administrator



### Christ Church UCC Zoning Map

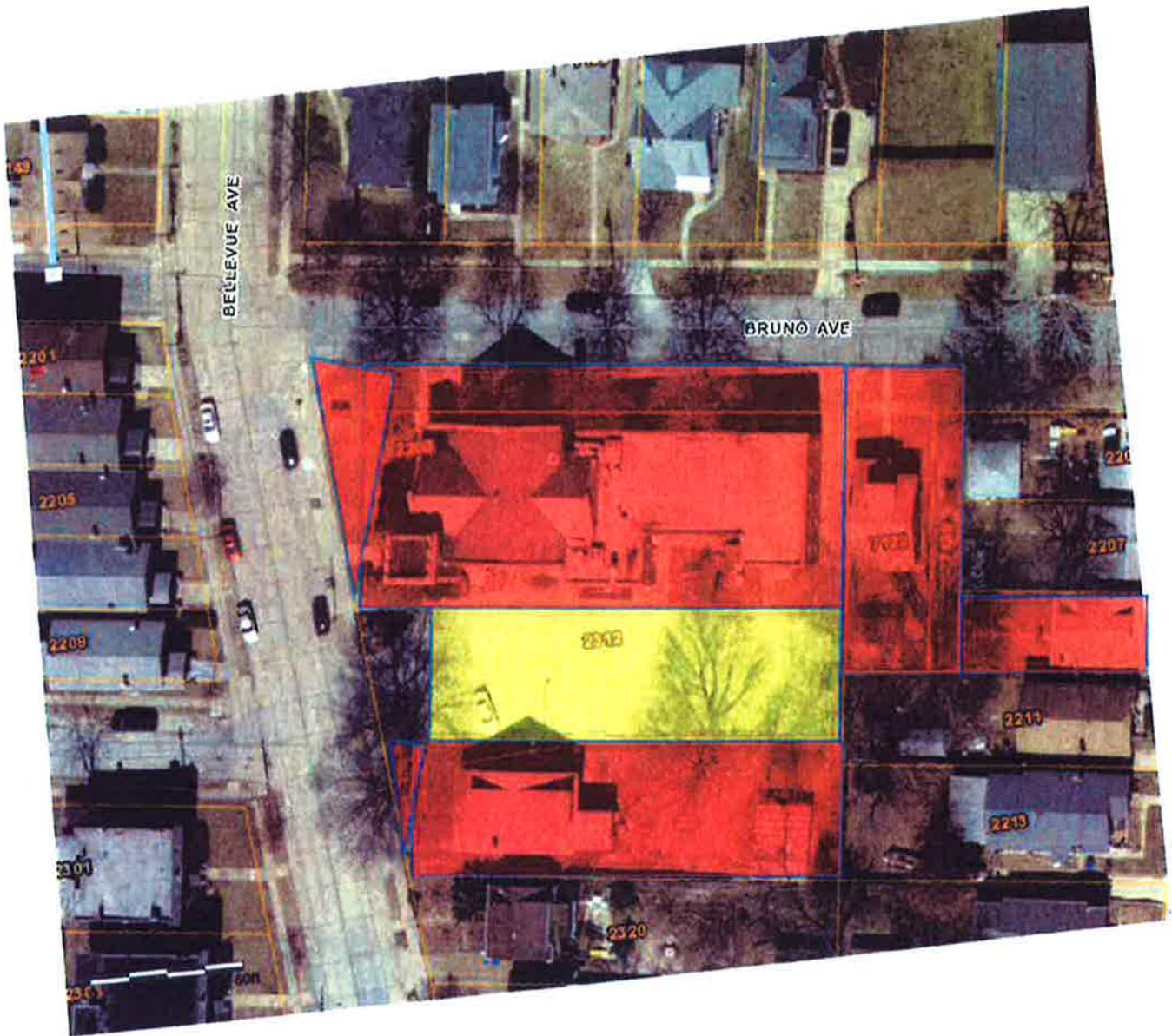
This map shows a rough sketch of the Christ Church, UCC building in red, flanked by its parking lot and driveways in black, flanked by the yellow properties, which are owned by the church. The only property adjacent to the church parking lot that is not owned by the church is 2211 Yale. We have spoken to those owners in advance of any meetings with Maplewood in order to obtain an agreeable consent from them regarding Food Trucks using our parking lot and using us as their commissary.

The adjacent zoning includes:

Single Family Residential (Orange Tan)

Limited Use Residential (Tan, directly north of Church Building)

Medium Density Residential (Beige, to west and northwest of Church Property)



**Satellite View of Christ Church, UCC and Adjacent Properties, Showing Buffering of Parking Lot Area**

**This color overlay shows the Christ Church Parking Lot in Yellow and Church Owned Properties surrounding the Parking Lot as buffers. The property not numbered on the far right is 2209 Yale. The only adjacent property to Church Parking Lot is 2211 Yale. We are advising the owners of that property of our intent prior to the Maplewood Planning and Zoning Meeting in hopes of their approval and cooperation with our proposed use of our Church Kitchen and Parking Lot.**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, TO RE-ADOPT AND TO ESTABLISH AND MAKE PUBLIC A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Declaration of Policy. The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City. Terms used herein shall have the meanings ascribed to them in Section 105.450, R.S. Mo. (as amended).

Section II. Conflicts of Interest. The Mayor or any member of the City Council who has a substantial personal or private interest in any measure, bill, order or ordinance shall disclose on the records of the City Council the nature of his interest and shall disqualify himself from voting on any matters relating to this interest.

Section III. Disclosure Reports. Each elected official of the City and the City Manager shall disclose in writing the following information by May 1 if any such transactions were engaged in during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the City of Maplewood, other than compensation received as an employee or payment of any tax, fee or penalty due to the City of Maplewood, and other than transfers for no consideration to the City of Maplewood; and
- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the City of Maplewood, other than payment of any tax, fee or penalty due to the City of Maplewood or transactions involving payment for providing utility service to the City of Maplewood, and other than transfers for no consideration to the City of Maplewood.
- c. The City Manager also shall disclose by May 1 for the previous calendar year the following information:
  1. The name and address of each of the employers of the City Manager from whom income of one thousand dollars or more was received during the year covered by the statement;

2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Missouri Secretary of State; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which he owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which he owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;
3. The name and address of each corporation for which the City Manager served in the capacity of a director, officer or receiver.

Section IV. Filing of Reports. The reports, in the attached format, shall be filed with the City Clerk and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Section V. When Filed. The financial interest statements required to be filed hereunder shall be filed at the following times, but no person shall be required to file more than one financial interest statement in any calendar year:

- a. Each person appointed to office shall file any statement required hereunder within thirty days of such appointment or employment;
- b. Every other person required to file a financial interest statement hereunder shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the City Council may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.

Section VI. Filing of ordinance. The City Clerk shall send a certified copy of this ordinance on to the Missouri Ethics Commission within ten days of its adoption.

Section VII. Exclusion from Requirements of Sections 105.483 and 105.485, R.S.Mo. As provided in Section 105.485.4, R.S.Mo. (as amended) by the adoption of this Ordinance the City of Maplewood hereby excludes the City and its officers and employees from the requirements of Sections 105.483(11) and 105.485.2.

Section VIII. This Ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this \_\_\_\_\_ day of August, 2016

---

James White, Mayor

Attest:

\_\_\_\_\_  
Karen R. Scheidt, Deputy City Clerk

Approved this \_\_\_\_\_ day of August, 2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen R. Scheidt, Deputy City Clerk



Office Use

## Financial Disclosure Statement for Political Subdivisions

### 1. Statement Information (select one)

Type:  New  Amended

### 2. Filing Status & Time Period Covered (select one & insert time period)

#### A. Filing Status

- Annual Filer: file from Jan 1 to Dec 31 of prior year (if no longer serving, enter the time period served), due by May 1
- Newly Appointed/Employed: file for calendar year before start date, due within 30 days
- Incumbent Candidate: file from Jan 1 of prior year to closing date for candidacy (may be longer than 12-month period), due within 14 days of closing date for candidacy
- New Candidate: file for the 12-month period before the closing date for candidacy, due within 14 days of closing date for candidacy

B. Time Period Covered: From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ (mm/dd/yyyy)

### 3. Filer Information

_____ Filer's name (First, Middle, Last)	_____ Spouse's name (First, Middle, Last)
_____ Mailing address	_____ City, State, Zip
_____ Dependent child's name* (First, Middle, Last)	_____ Dependent child's name* (First, Middle, Last)
_____ Political Subdivision or State Agency	_____ Title (Position/Office Seeking)

Check if spouse is filing separate from yourself (if your spouse is not required to file a PFD, this statement MUST disclose his/her information).

\*Includes all children, stepchildren, foster children and wards under the age of eighteen residing in the person's household and who receive in excess of 30% of their support from the person.

### 4. Transaction Information

A. List the transactions, valued at more than \$500, you, your spouse, or any relative within the first degree of blood or marriage had with the political subdivision listed above. Do not include compensation received as an employee, payment of taxes, fees or penalties or transfers for no consideration.

_____ Date (mm/dd/yyyy)	_____ Parties involved in transaction
_____ Date (mm/dd/yyyy)	_____ Parties involved in transaction

B. List the transactions for any business entity, in which you, your spouse or any relative within the first degree of blood or marriage held a substantial interest, that conducted business with the political subdivision listed above valued at more than \$500. Do not include payments of taxes, fees or penalties due to the political subdivision or transactions involving payment for providing utility service to the political subdivision or transfers for no consideration. (NOTE: Substantial interest includes ownership of 10% of the business entity or interest valued at \$10,000 or more, or from which a salary, gratuity or other compensation of \$5,000 or more is paid per calendar year).

_____ Date (mm/dd/yyyy)	_____ Name of Business	_____ Parties involved in transaction
_____ Date (mm/dd/yyyy)	_____ Name of Business	_____ Parties involved in transaction

### 5. Signature (select one, sign & date)

- I affirm and attest under penalty of perjury that information and facts in this report are complete, true, and accurate. I further acknowledge that I am aware that any false statement or declaration made herein is punishable under Ch. 575 RSMo.
- I affirm and attest under penalty of perjury that information and facts in this report are complete, true, and accurate and that my spouse has refused or failed to provide information concerning his or her financial interest and that I have no working knowledge of such interests. I further acknowledge that I am aware that any false statement or declaration made herein is punishable under Ch. 575 RSMo.

\_\_\_\_\_  
Filer's Signature (Required)

\_\_\_\_\_  
Date (mm/dd/yyyy)

**NOTE:** The following information is required from the **Chief Administrative Officer** and **Chief Purchasing Officer** only. Include information for filer, spouse and dependent child(ren).

**6. Employment**

List the name and address of each employer from whom you, your spouse, or dependent child(ren) received income of \$1,000 or more during the time period covered by this statement.

Employer Name	Employer Address/City/State/Zip	Person's name whom received income
Employer Name	Employer Address/City/State/Zip	Person's name whom received income

**7. Sole Proprietorships**

List each sole proprietorship owned by you, your spouse or dependent child(ren) during the time period covered by this statement.

Sole Proprietorship Name	Sole Proprietorship Address/City/State/Zip
Sole Proprietorship Name	Sole Proprietorship Address/City/State/Zip

**8. General Partnerships, Joint Ventures**

List each general partnership and joint venture in which you, your spouse or dependent child(ren) were a partner or participant, and the names of partners or co-participants, unless such names and addresses are filed with the Secretary of State, during the time period covered by this statement.

General Partnership or Joint Venture Name	Address/City/State/Zip	Nature of business	Partner/Coparticipant's Name & Address	Party Involved
General Partnership or Joint Venture Name	Address/City/State/Zip	Nature of business	Partner/Coparticipant's Name & Address	Party Involved

**9. Stocks, Bond & Other holdings**

**EXCEPTION:** Interest in any qualified plan or annuity pursuant to the Employees Retirement Income Security Act (ERISA) is not required to be listed.

**A. Limited Partnerships, Closely-held Corporations:** List the name of any closely-held corporation/limited partnership in which you, your spouse, or dependent child(ren) own ten percent (10%) or more of any class of the outstanding stock or units during the time period covered by this statement.

Limited Partnership/Closely-held Corporation Name	Address/City/State/Zip	Nature of Business	Party Involved
Limited Partnership/Closely-held Corporation Name	Address/City/State/Zip	Nature of Business	Party Involved

**B. Publicly Traded Corporation or Limited Partnership:** List the name of any publicly traded corporation or limited partnership which is listed on a regulated stock exchange or automated quotation system in which you, your spouse or dependent child(ren) own two percent (2%) or more of any class of outstanding stock, units or other equity interests during the time period covered by this statement.

Corporation/Limited Partnership Name	Party Involved
Corporation/Limited Partnership Name	Party Involved

**10. Corporations**

List the name and address of each corporation for which you, your spouse, or dependent child(ren) served in the capacity of a director, officer or receiver during the time period covered by this statement.

Corporation Name	Corporation Address/City/State/Zip	Person's name who served in this capacity
Corporation Name	Corporation Address/City/State/Zip	Person's name who served in this capacity

This form is required to be filed with the Missouri Ethics Commission and with the governing body of your political subdivision. All elected and appointed officials as well as employees of a political subdivision must comply with §105.454 RSMo., on conflicts of interest and their own local code of ethics.

**BILL NO. 6024**

**ORDINANCE NO.**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AUTHORIZING THE CITY OF MAPLEWOOD TO CREATE A SPECIAL TAX LIEN TO RECOVER COSTS INCURRED BY CITY STAFF TO ABATE A PROLIFERATION OF TRASH AND DEBRIS AT 2542 S. BIG BEND BOULEVARD

WHEREAS, multiple nuisance hearings have been held for 2542 S. Big Bend Boulevard for a variety of reasons including hearings for not picking up trash and debris on-site; and

WHEREAS, on May 23, 2016 trash and debris was scattered throughout the parking area, spilling out onto the adjacent sidewalk forcing pedestrians to walk into S. Big Bend Boulevard's northbound lane of traffic to get around the trash; and

WHEREAS, as per Sec. 34-242 (1) Nuisance Abatement Procedures of the City Code, the City Manager of the City of Maplewood deemed this an immediate threat to the public health and ordered it be cleaned up by city staff, total costs for the cleanup was \$116.02.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

The City Manager is hereby authorized create a special tax lien in the amount of \$116.02 to recover costs incurred by city staff to abate a proliferation of trash and debris at 2542 S. Big Bend Boulevard on May 23, 2016.

Passed this    day of August, 2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen Scheidt, Deputy City Clerk

Approved this    day of August, 2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen Scheidt, Deputy City Clerk

**BILL NO. 6025**

**ORDINANCE NO.**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO KARA SULLIVAN OF FLAVOR 360 D/B/A SOMETHING ELEGANT CATERING TO OPERATE A CATERING FACILITY AT 2200 YALE AVENUE

WHEREAS, Kara Sullivan of Flavor 360 d/b/a Something Elegant Catering applied to the City Council of the City of Maplewood, Missouri for a Conditional Use Permit as provided in Section 56-877 of the Maplewood Code of Ordinances, to operate a catering facility at 2200 Yale Avenue; and

WHEREAS, the proposed use is consistent with the design, construction and original intended use of the structure as is required per Section 65-1063 (l) of the Maplewood Code of Ordinances; and

WHEREAS, the Plan and Zoning Commission recommended approval of this proposed Conditional Use Permit at their July 6, 2016 meeting by a vote of 6 ayes, 0 nays, 1 absent; and

WHEREAS, the City Council held a public hearing on this conditional use permit at their August 9, 2016 Council meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Kara Sullivan is hereby granted a Conditional Use Permit to operate a catering facility at 2200 Yale Avenue.

Section II. The Conditional Use Permit is granted subject to all rules and regulations and to conditions set forth for the property described in Section I. as follows:

- (A) Permitted and Conditional Uses: The uses permitted in this Conditional Use Permit shall be as follows:
  - 1) All permitted land uses in the SR Single Family Residential District.
  - 2) A catering facility.
- (B) Architectural Standards/Sign Requirements: Any exterior changes to the building and/or signage must be approved by the Design and Review Board prior to the issuance of a building permit. All non-conforming signage must be removed prior to the issuance of an occupancy permit/business license.
- (C) Exterior Storage of Materials: No outside storage of materials will be permitted.

Section III. Any expansion or alteration of use, structure or site must be approved by the Plan and Zoning Commission prior to the issuance of a building permit.

Section IV. The permittee shall, within 30 days, give written acceptance to the terms of this ordinance to the City Council.

Section V. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this      day of      2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen Scheidt, Deputy City Clerk

Approved this      day of      2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen Scheidt, Deputy City Clerk

## **FINDINGS OF FACT**

The Mayor and City Council make the following findings of fact for the petition for a Conditional Use Permit for a catering facility at 2200 Yale.:

- a. The proposed use complies with all applicable provisions of the Zoning Code.
- b. The proposed use will contribute to and promote the community welfare and convenience.
- c. The proposed use will not cause substantial injury to the value of neighboring property.
- d. The proposed use does comply with the overall neighborhood development plan and existing zoning provisions.
- e. The proposed use will provide, if applicable, off-street parking and loading areas in accordance with the standards of the Zoning Code.
- f. The proposed use will not substantially increase traffic hazards.
- g. The proposed use will not substantially increase fire hazards.
- h. The proposed use will not overtax public utilities.
- i. The proposed use will not place an undue burden on municipal services.
- j. The proposed use is consistent with the design, construction and original intended use of the structure.
- k. The proposed use serves a community need, and no detrimental effect will be made upon the character of the zoning district in which the conditional use is proposed

**BILL NO. 6026**

**ORDINANCE NO.**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO RAISING CANES TO OPERATE A RESTAURANT FACILITY AT 2707 S. BIG BEND BOULEVARD

WHEREAS, Raising Canes Restaurant applied to the City Council of the City of Maplewood, Missouri for a Conditional Use Permit as provided in Section 56-877 of the Maplewood Code of Ordinances, to operate a restaurant facility with drive through at 2707 S. Big Bend Boulevard.; and

WHEREAS, the Plan and Zoning Commission recommended approval of this proposed Conditional Use Permit at their July 6, 2016 meeting by a vote of 6 ayes, 0 nays, 1 absent; and

WHEREAS, the City Council held a public hearing on this conditional use permit at their August 9, 2016 Council meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Raising Canes is hereby granted a Conditional Use Permit to operate a restaurant facility at 2707 S. Big Bend Boulevard.

Section II. The Conditional Use Permit is granted subject to all rules and regulations and to conditions set forth for the property described in Section I. as follows:

- (A) Permitted and Conditional Uses: The uses permitted in this Conditional Use Permit shall be as follows:
  - 1) All permitted land uses in the AB Arterial Business District.
  - 2) A restaurant facility with drive through.
- (B) Architectural Standards/Sign Requirements: Any exterior changes to the building and/or signage must be approved by the Design and Review Board prior to the issuance of a building permit. All non-conforming signage must be removed prior to the issuance of an occupancy permit/business license.
- (C) Exterior Storage of Materials: No outside storage of materials will be permitted.
- (D) Access/Pedestrian Signage: Access to the site shall be via a two-way full access curb cut along Manchester Road and right-in/right-out curb cuts along S. Big Bend Boulevard. Signage alerting drivers to pedestrians and pedestrian walkways must be installed throughout the site. Said signage plan shall be subject to the review and approval of the Director of Public Works.
- (E) Lighting Requirements:
  - 1) Parking lot lighting shall be designed and installed in accordance with the City of Maplewood standards.

- 2) Lighting standards shall not exceed thirty-five (35) feet.
- 3) Lighting fixtures mounted to structures must be pole mounted, cut-off fixtures, with shields that divert light from the shielded area. Foot candles cannot exceed .05 onto adjacent residential properties.
- 4) Lighting shall be designed in accordance with Illuminating Engineering Society standards and maintained so that the effects of direct lighting or glare on adjacent properties are prohibited.
- 5) The Director of Public Works may require the review of the lighting plan by a certified lighting engineer to be chosen by the City. The applicant shall incur all costs of plan review by said lighting engineer.

(F) Landscaping Requirements:

- 1) A landscape plan shall be prepared by the applicant for the review and approval of the City of Maplewood.
- 2) Replanting and replacement of existing plant materials must be made on an annual basis as needed.
- 3) The parking lot shall be screened from view from Ellis Avenue to the maximum extent practicable with a combination of plantings, retaining wall and an enclosed fence. The final design and enclosed fencing details (material of fence) shall be subject to the review and approval of the Public Works Director.
- 4) The Public Works Director may require the review of said plan by a certified landscape architect to be chosen by the City. The applicant shall incur all costs of plan review by said landscape architect.

(G) The restaurant's kitchen must include a scrubber or equipment to mitigate the odor from cooking. The equipment used to mitigate cooking odors is subject to the review and approval of the City of Maplewood Building Official. Kitchen exhaust should be directed away from Ellis Avenue and the west property line

(H) The menu board volume must be adjusted so that it is not audible from adjacent residential properties.

Section III. Any expansion or alteration of use, structure or site must be approved by the Plan and Zoning Commission prior to the issuance of a building permit.

Section IV. The permittee shall, within 30 days, give written acceptance to the terms of this ordinance to the City Council.

Section V. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this       day of       2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen Scheidt, Deputy City Clerk

Approved this       day of       2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen Scheidt, Deputy City Clerk

## **FINDINGS OF FACT**

The Mayor and City Council make the following findings of fact for the petition for a Conditional Use Permit for a restaurant facility at 2707 S. Big Bend Blvd.:

- a. The proposed use complies with all applicable provisions of the Zoning Code.
- b. The proposed use will contribute to and promote the community welfare and convenience.
- c. The proposed use will not cause substantial injury to the value of neighboring property.
- d. The proposed use does comply with the overall neighborhood development plan and existing zoning provisions.
- e. The proposed use will provide, if applicable, off-street parking and loading areas in accordance with the standards of the Zoning Code.
- f. The proposed use will not substantially increase traffic hazards.
- g. The proposed use will not substantially increase fire hazards.
- h. The proposed use will not overtax public utilities.
- i. The proposed use will not place an undue burden on municipal services.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO ABBIE BOLYARD TO OPERATE A SANDWICH SHOP (RESTAURANT) AT 2810 SUTTON BOULEVARD.

WHEREAS, Abbie Bolyard of Bolyard's Meat and Provisions has applied to the City Council of the City of Maplewood, MO for a Conditional Use Permit as provided in Section 56-877 of the Maplewood Code of Ordinances to operate a sandwich shop (restaurant) at 2810 Sutton Blvd.; and

WHEREAS, the Plan and Zoning Commission recommended approval of this proposed Conditional Use Permit at their July 6, 2016 meeting by a vote of 6 ayes, 0 nays, 1 absent; and

WHEREAS, the City Council will hold a public hearing on this conditional use permit petition at their August 9, 2016 Council meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Abbie Bolyard of Bolyard's Meat and Provisions is hereby granted a Conditional Use Permit to operate a sandwich shop (restaurant) at 2810 Sutton Blvd.

Section II. The Conditional Use Permit is granted subject to all rules and regulations as set forth for the property described in Section I. as follows:

- (A) Permitted and Conditional Uses: The uses permitted in this Conditional Use Permit shall be as follows:
  - 1) All permitted land uses in the NB Neighborhood Business Zoning District.
  - 2) Restaurant (sandwich shop).
- (B) Architectural Standards/Sign Requirements: Any exterior changes to the building and/or signage must be approved by the Design and Review Board prior to the issuance of a building permit. All non-conforming signage must be removed prior to the issuance of an occupancy permit/business license.
- (C) Exterior Storage of Materials: No outside storage of materials will be permitted.

Section III. Any expansion or alteration of use, structure or site must be approved by the Plan & Zoning Commission prior to the issuance of a building permit.

Section IV. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this            day of            , 2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen R. Scheidt, Deputy City Clerk

Approved this            day of            , 2016

\_\_\_\_\_  
James White, Mayor

Attest:

\_\_\_\_\_  
Karen R. Scheidt, Deputy City Clerk

## **FINDINGS OF FACT**

The Mayor and City Council make the following findings of fact for the petition for a Conditional Use Permit for a sandwich shop (restaurant) at 2810 Sutton Blvd.:

- a. The proposed use complies with all applicable provisions of the Zoning Code.
- b. The proposed use will contribute to and promote the community welfare and convenience.
- c. The proposed use will not cause substantial injury to the value of neighboring property.
- d. The proposed use does comply with the overall neighborhood development plan and existing zoning provisions.
- e. The proposed use will provide, if applicable, off-street parking and loading areas in accordance with the standards of the Zoning Code.
- f. The proposed use will not substantially increase traffic hazards.
- g. The proposed use will not substantially increase fire hazards.
- h. The proposed use will not overtax public utilities.
- i. The proposed use will not place an undue burden on municipal services.