

**MEETING MINUTES  
MAPLEWOOD PLAN AND ZONING COMMISSION  
AUGUST 1, 2016**

CALL TO ORDER: The meeting of the Maplewood Plan and Zoning Commission was called to order by Chairman Kevin Sullivan at 7:00 p.m. in the City Hall Council Chambers.

ROLL CALL: Present were members Dan Noonan, Kevin Sullivan, Jackie Robb, Sandi Phillips, Mike Hummert and Emily Knippa. Absent Pickett Lema.

APPROVAL OF THE July, 6 2016 PLAN AND ZONING COMMISSION MEETING MINUTES: Commissioner Hummert made a motion to approve the minutes, duly seconded by Commissioner Robb and was unanimously approved by the Commission.

PUBLIC PORTION FOR COMMENT: None.

NEW BUSINESS: **Petition #2016-21 – Review and recommendation of a request for an amendment to the PA Public Activity District to allow food truck commissaries as a conditional use.** Ron Gaus of Christ Church followed up his presentation to the Plan Commission last month with a more detailed proposal. Mr. Gaus fielded numerous questions from the commission and added that his written proposal is a best case scenario for his proposal; if the commission were to approve a conditional use permit in the future, the ability for trucks to park on site could be denied and/or restrictions on the total number of trucks could be applied. He added that he'd be open to any requirements the commission believed would be beneficial to the area should the use be approved in the future via a conditional use permit. Commissioner Phillips asked about typical hours of operation and smell from the cooking, Mr. Gaus stated hours are between 10 a.m. and 2 p.m. and said the commercial kitchen exhaust system was equipped with a smoke hog filtration system which minimizes the odor. He added the church owns the adjacent properties, the commission reviewed the handout depicting property ownership. Chairman Sullivan then asked if there were any questions from the Commission. Hearing none, he asked for a motion to approve. Commissioner Hummert made a motion to approve, seconded by Commissioner Phillips. Ayes, members Sullivan, Noonan, Phillips, Hummert and Knippa. Nays none. Abstain, Robb. Motion was approved with a vote of 5 ayes, 0 nays 1 abstention.

OTHER ITEMS TO BE CONSIDERED OR DISCUSSED: None.

ZONING ADMINISTRATOR'S REPORT: No report was presented.

There being no further business to come before the Commission, Commissioner Noonan motioned to adjourn the meeting, duly seconded by Commissioner Robb which was unanimously approved.