

**Design and Review Board
Meeting Minutes
Thursday, March 11, 2021**

1. Call to Order/Roll Call: The meeting was called to order via teleconference at 6:00 p.m. Present were Matthew Coriell, Dana Huth, Sean O’Gorman, Juan Reyes and Jennifer Taylor. Staff present: Brian Herr.
2. Approval of the meeting minutes from February 11, 2021: Sean O’Gorman motioned to approve the minutes, seconded by Dana Huth and the board approved.
3. Review and recommendations for the following applications:
 - I. **7252 Gayola Ave.-garage addition:** Sam Schulte provided plans of the garage addition. He provided an overview of the current rehab at this house and the proposed garage. Jennifer asked if the old siding would be reused and about the details of the windows. Mr. Schulte indicated that he would reuse the siding and match the windows on the house. Sean O’Gorman asked about the deck material. Mr. Schulte stated that treated material would be used with 6x6 posts. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
 - II. **7410 Kensington Ave.-alterations to a detached garage:** Luke Havel presented plans of the proposed second story addition to a detached garage. Mr. Havel described the addition. Dana Huth asked if the siding will match the house. Mr. Havel indicated that it would. He also described the garage door. Jennifer Taylor asked if the trim would match. Mr. Havel agreed and described the trim and shingles. Jennifer Taylor motioned to approve, seconded by Sean O’Gorman and the board approved.
 - III. **3321 Cambridge Ave.-room addition:** Shane Duggin, Aaron Duggin, Kelsey DePass and Alan Ruby provided plans of the proposed addition. Sean O’Gorman asked for some clarification of the plans. Jennifer Taylor described the scope of the project and asked about the siding material. Aaron described the proposed hardi-panel siding and painted to match the existing. Kelsey described the reveal of the siding to cover the proposed addition. Jennifer asked about the windows and trim. Shane indicated that both would match existing along with the rear porch columns. Sean O’Gorman motioned to approve, seconded by Matthew Coriell and the board approved.
 - IV. **7527 Flora Ave.-room addition:** Jamie Givens and Jason Plough provided plans of the proposed addition. Sean O’Gorman asked for a description of the addition. Jason described the addition and siding material. Jamie indicated that the stucco finish would be covered with siding. Jennifer Taylor asked if the stucco finish could remain on the front elevation. Matthew Coriell agreed with the stucco finish on the front and covering it with siding on the sides. Matthew Coriell asked about the chimney. Jamie indicated that the chimney would not be needed and may remove it. Jason stated that the chimney would be removed. Jennifer Taylor asked if a contrasting color could be used on the trim within the stucco. Dana Huth agreed with a color used somewhere else that would contrast. Sean O’Gorman motioned to approve with the following stipulations: Cover the chimney with stucco, seconded by Matthew Coriell and the board approved.

- V. **2634 Lyle Ave.-new house and detached garage:** Elio and Adrian Castillo provided plans of the proposed house. Dana Huth asked what items have changed since the previous submittal. Matthew Coriell asked about the sill details. Dana Huth asked about the color choices. Adrian described a soldier course of brick and the color. Matthew Coriell asked about the absence of windows on the south elevation. Adrian indicated that due to the floor plan, no windows would work on that side. Matthew Coriell motioned to approve with the following stipulation: sills soldier course, seconded by Sean O’Gorman and the board approved.
- VI. **7556 Williams Ave.-room addition:** John Early, Joe Wiedemeier and Mark Brandon described the proposed room addition and the finish materials, windows and roof. Jennifer Taylor asked about the window header details on the existing house. Joe indicated that the header detail would be copied on the addition with a “Dryvet” finish material with stacked foam on the first floor of the addition along with the foundation. Sean O’Gorman motioned to approve with the following stipulation: Changes to window details, seconded by Dana Huth and the board approved.
- VII. **7351 Maple Ave.-exterior alterations:** Paul Presson provided plans of the proposed exterior alterations. He described the correct configuration and the proposed changes to the rear of the house and the front porch. Jennifer Taylor discussed changes to the front porch details and suggested “Hardie” solid panel stucco finish. Paul agreed with the suggestion. Sean O’Gorman motioned to approve with the following stipulation: Hardi stucco panels front porch, seconded by Jennifer Taylor and the board approved.
- VIII. **7405 Manchester Rd.-The Studio-wall sign:** Amanda Fedor provided a rendering of the proposed signage. Sean O’Gorman asked about the size of the font. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.

4. Other Business: None.

5. Adjournment: The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal