

**Design and Review Board  
Meeting Minutes  
Thursday, July 9, 2020**

1. Call to Order/Roll Call: The meeting was called to order via teleconference at 6:00 p.m. Present were Dana Huth, Sean O’Gorman, Jennifer Taylor and Matt Wolfe. Paul Barker was excused. Staff present: Brian Herr.
2. Approval of the meeting minutes from June 11, 2020: Sean O’Gorman motioned to approve the minutes, seconded by Matt Wolfe and the board approved.
3. Review and recommendations for the following applications:
  - I. **7305 Maple Ave.-REVISED room addition:** James Faron provided a rendering of the proposed addition and the changes from the first submittal. He indicated that the addition has been scaled back. Sean O’Gorman asked about the west elevation. Mr. Faron described the west elevation and the portion of the house that will receive the addition. Mr. O’Gorman asked about the siding material and color. Mr. Faron indicated that the entire house will be resided to match with Hardi panel siding. Sean O’Gorman motioned to approve with the following stipulation: Siding profile will be between 8” and 12” reveal, seconded by Dana Huth and the board approved.
  - II. **3447 Commonwealth Ave.-REVISED room addition:** Dan and Kary Spiegel provided a rendering, elevations and site plan of the proposed addition. Mr. Spiegel described the addition and materials. Ms. Spiegel indicated that the brick would be painted. Sean O’Gorman asked if the existing foundation was set back from the edge. Mr. Spiegel indicated that it was poured flush with the existing house and not set back at all. Matt Wolfe asked what size the wall studs were going to be in the addition. Mr. Wolfe asked if the wall could be held back so that the siding would not project beyond the side of the brick. Sean O’Gorman asked if the front porch would be rebuilt. Ms. Spiegel indicated that it would not be rebuilt, the guardrail would be replaced and so would the skirting. Dana Huth asked if windows could be added to the two side elevations. Mr. Spiegel indicated that they could be added. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
  - III. **7396 Flora Ave.-new house:** Dhruv and Ritika Sahai-Kar and Alvah Lavene submitted plans and elevations of the proposed new house. Sean O’Gorman asked where the garage would be in relation to the front of the house. Alvah indicated that it would be pushed all the way to the rear of the house. Sean O’Gorman asked what colors would be used. Dhruv indicated that the colors have not been chosen and would be submitted at a later date. Dana Huth asked if there would be a full basement. Jennifer Taylor motioned to approve, seconded by Dana Huth and the board approved.
  - IV. **7328 Flora Ave.-rear screen room:** No one was present. Matt Wolfe motioned to approve with the following stipulation: Bare wood surfaces throughout, seconded by Sean O’Gorman and the board approved.
  - V. **7500-7514 Sussex Ave.-Sawyer apartment buildings-ground sign:** No one was present. Dana Huth motioned to approve, seconded by Matt Wolfe and the board approved.

- VI. **2000 S. Hanley Blvd.-Saint Louis Bank-ground sign:** Bill Behrens presented a rendering of the proposed sign. Dana Huth asked about the lighting. Mr. Behrens indicated that it will be internally lit. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
- VII. **7238 Manchester Ave.-building alterations:** Bo Devereaux presented plans and elevations of the proposed exterior elevation alterations. Mr. Devereaux described the storefront construction and the brick color and awnings. Dana Huth asked about the details of the storefront system and the transom windows. Jennifer Taylor asked if the knee wall would be removed on the east side of the building. Mr. Devereaux described the proposed changes to the front elevation. Jennifer Taylor indicated that the elevations don’t match what has been described during the meeting. Mr. Devereaux apologized for the misinformation given to the board. ITEM TABLED.
4. Other Business: None.
5. Adjournment: The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Brian Herr  
Building Official/Fire Marshal