

**Design and Review Board
Meeting Minutes
Thursday, October 8, 2020**

1. Call to Order/Roll Call: The meeting was called to order via teleconference at 6:00 p.m. Present were Dana Huth, Sean O’Gorman and Jennifer Taylor. Staff present: Brian Herr.
2. Approval of the meeting minutes from September 10, 2020: Sean O’Gorman motioned to approve the minutes, seconded by Jennifer Taylor and the board approved.
3. Review and recommendations for the following applications:
 - I. **7272 Sarah Ave.-new house:** Rich Landman presented elevations of the proposed house. Sean O’Gorman indicated that the items discussed at the May 8th meeting had been achieved. Mr. Landman indicated that all the items were incorporated into the proposed elevations. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
 - II. **7417 Flora Ave.-garage:** Steve Bloemer presented elevations of the proposed garage. Sean O’Gorman asked about the access to the garage. Jennifer Taylor stated that the garage should have a man-door. Mr. Bloemer agreed that a man-door should be added into the rear yard. Jennifer Taylor indicated that the doors should be trimmed out and add 4” corner boards and trim should be 3”. Sean O’Gorman asked if the roofing material would match the house. Sean O’Gorman motioned to approve with the following stipulation: Add door into yard and trim, seconded by Dana Huth and all approved.
 - III. **3104 Sutton Blvd,-Cloud Nine Massage-projecting sign:** Pat DeLassus presented a sign rendering and described the sign construction. Dana Huth asked about the thickness of the sign. Sean O’Gorman asked about the sign bracket. Dana Huth motioned to approve, seconded by Sean O’Gorman and the board approved.
 - IV. **2301 S. Big Bend Blvd.-Cool Stuff-rear covered patio:** Igal Alon presented plans and elevations of the proposed covered patio. Mr. Alon described the project and the patio cover construction. Sean O’Gorman asked about the stairs shown on the plans. Dana Huth asked about the roof material Mr. Alon indicated that it will have a bronze metal roof covering to match the storefront. Sean O’Gorman motioned to approve, seconded by Jennifer Taylor and the board approved.
4. Other Business: None.
5. Adjournment: The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal